



# **AGENDA**

## **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEETING**

DATE: Monday, November 18, 2024  
TIME: 10:30 A.M.  
LOCATION: Brevard County Government Center  
2725 Judge Fran Jamieson Way, Viera, Florida 32940  
Florida Room, Building C, Third Floor

1. Call to Order and Pledge of Allegiance- Pg. 3
2. Introduction of Members – Pg. 5
3. Consent Agenda
  - A. Approval: August 12, 2024, TDLCB Meeting Minutes – Pg. 14
4. Reports
  - A. Transit Director’s Report – Pg. 19
  - B. Community Transportation Coordinator’s Report -Pg. 24
  - C. Transportation Disadvantaged Performance Report Card – Pg. 26
  - D. Volunteers in Motion Report– Pg. 29
5. Action Items
  1. Approval of the Annual Operating Report- Pg. 31
  2. Approval of the 2025 Meeting Date Calendar- Pg. 39
6. Presentations- Pg. 40  
Transit Development Plan, presented by Jeff Arms, Henningson, Durham and Richardson, Inc. (HDR), TPO Consultant
7. Member Reports- Pg. 41
  - A. Member’s Corner
    1. Jeanette Estes Presentation State of Florida Person with Disabilities
    2. Christopher Goncalo Presentation Family Partnerships of Central Florida
8. Public Comment (non-agenda items only)- Pg. 42



*Anyone wishing to make a comment on an item not on the agenda should complete a "speaker card" at the sign in desk. For items on the agenda, please fill out a "speaker card" and you will be called upon when the item is discussed. Comments are limited to three minutes.*

## 9. Adjournment – Pg. 43

Next Meeting Date: February 3, 2025.

For recording purposes, please remember to speak directly into the microphone.

Public Comments: will be heard on items that do not appear on the agenda of this meeting. Public comments solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Please note that State Law and Administrative Rules prevent the Local Coordinating Board from taking any formal action on such items as discussed at this time. The Local Coordinating Board may schedule such items as act upon them in the future. The Chairperson is authorized to limit discussion, as necessary, with each commentary limited to three (3) minutes.

Appeal: Any person who desires or decides to appeal any decision made by the Local Coordinating Board with respect to any matter considered at this meeting or hearing will need a record of the proceedings. For such purposes, such person may need to ensure that a verbatim record of the proceeding is made, at their expense, which record includes testimony and evidence upon which the appeal is to be based. Any questions about this meeting should be directed to Space Coast Area Transit Staff, 321-635-7815 Ext. 26991 or [Yvonne.Miles@brevardfl.gov](mailto:Yvonne.Miles@brevardfl.gov)

Accessibility: In accordance with the Americans with Disability Act (ADA) and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this proceeding or persons who requires translation services (free of charge) should contact Space Coast Area Transit Office (321) 635-7815 no later than 48 hours prior to the meeting.

Space Coast Area Transit is actively working to increase the accessibility of our meeting materials and in doing so, adheres to many of the available standards and guidelines, when applicable. Should you encounter an inaccessible material, please contact Yvonne by email: [Yvonne.Miles@brevardfl.gov](mailto:Yvonne.Miles@brevardfl.gov)

# **Local Coordinating Board Agenda Item**

November 18, 2024

## **1. Call to Order and Pledge of Allegiance**

Discussion:

Requested Action:

All please stand for the Pledge of Allegiance

Attachments:

None

# **Local Coordinating Board Agenda Item**

November 18, 2024

## **2. Introduction of Members**

Discussion:

Requested Action:

Board Members are asked to introduce themselves for the record.

Attachments:

Membership Listing

# Brevard County Local Coordinating Board for Transportation Disadvantaged Program 2024

## Community Transportation Coordinator

Terry Jordan, Director Transit Services Department  
Space Coast Area Transit  
401 South Varr Avenue, Cocoa FL 32922  
Phone: (321) 635-7815 Fax: (321) 633-1905  
Terry.Jordan@BrevardFL.gov

## Designated Official Planning Agency

Sarah Kraum, Senior Transportation Planner  
Space Coast Transportation Planning Organization  
2725 Judge Fran Jamieson Way, Building B, Melbourne FL 32940  
Phone: (321) 690-6890  
Sarah.Kraum@sctpo.com

## Designated ADA Coordinator

Brian Breslin, ADA Coordinator  
Housing and Human Services Department  
2725 Judge Fran Jamieson Way, Building B, Suite 106, Melbourne, FL 32940  
Phone: (321) 637-5347  
Brian.Breslin@BrevardFL.gov

## State Medicaid Operator

Cartier Murrill, Senior Human Services Program Specialist  
Florida Agency for Health Care Administration  
400 West Robinson St., Suite 308, Orlando, FL 32801  
Phone- (407) 420-2537  
Cartier.Murrill@ahca.myflorida.com

## Local Coordinating Board Attorney

Heather Balsler, Esq. Assistant County Attorney  
2725 Judge Fran Jamieson Way, Building C, Melbourne FL 32940  
Phone: (321) 633-2090 Fax: (321) 633-2096  
Heather.Balsler@BrevardFL.gov

## Commission for Transportation Disadvantaged

Kyle Mills Area 4 Project Manager

605 Suwannee Street MS-49, Tallahassee FL 32399-0450

Phone: (850) 410-5713 Fax: (850) 410-5752 T.D.D. 711

Kyle.Mills@Dot.State.FL.US

## Brevard County Transit Services

Terry Jordan, Director Transit Services Department

Space Coast Area Transit

401 South Varr Avenue, Cocoa, FL 32922

Phone: (321) 635-7815 Fax: (321) 633-1905

Terry.Jordan@brevardFL.gov

## Members

Name and Address	Representing	Term	Status
<p><b>Andrea Young</b>            City of West Melbourne Council Member            728 Wyeth Street            West Melbourne FL 32904-7400            Phone – (321) 480-2770            E-mail – Ayoung@westmelbourne.gov</p>	<p>An Elected Official Appointed            by the SCTPO Governing            Board</p>	<p>Indefinite</p>	<p>Chair</p>
<p><b>Carlos Colon</b>            Florida Department of Transportation            420 W. Landstreet Rd.            Orlando FL 32824            Phone - (321) 319-8173            E-mail – carolos.colon@dot.state.fl.us</p>	<p>Florida Department of            Transportation</p>	<p>Indefinite</p>	<p>Member</p>
<p><b>Marisol A. Martinez</b>            Senior Human Services Program Specialist            400 West Robinson St.            Orlando, FL 32803            Phone- (407) 717-6040            Email- Marisol.Martinez@myflfamilies.com</p>	<p>Florida Department of            Children &amp; Family Services</p>	<p>Indefinite</p>	<p>Member</p>
<p><b>James Rothschild</b>            Quality Control Supervisor            Brevard Public Schools            2091 W. King Street            Cocoa, FL 32926            Phone- (321) 633-6380 Ext. 14040            Rothschild.James@brevardschools.org</p>	<p>Public Education Community</p>	<p>Indefinite</p>	<p>Member</p>
<p><b>Jennifer Shirreffs</b>            Vocational Rehabilitation Counselor            1970 Michigan Ave, Bldg. A            Cocoa, FL 32926            Phone – (321) 690-3280            Fax – (321) 690-3279            E-mail – Jennifer.shirreffs@vr.fldoe.org</p>	<p>Florida Division of Vocational            Rehabilitation</p>	<p>Indefinite</p>	<p>Member</p>
<p><b>Dennis Vannorsdall</b>            Human Service Supervisor            2725 Judge Fran Jamieson Way Bldg. B            Viera, FL 32940            Phone - (321) 633-2012            Fax – (321) 637-5432            Dennis.Vannorsdall@brevardfl.gov</p>	<p>Veteran’s Service Office</p>	<p>Indefinite</p>	<p>Member</p>
<p><b>Cartier Murrill</b>            Senior Human Services Program Specialist            400 W. Robinson St. S-309 Orlando, FL 32806            Phone – (407) 420-2560            Email- Cartier.Murrill@ahca.myflorida.com</p>	<p>Florida Agency for Health            Care Administration</p>	<p>Indefinite</p>	<p>Member</p>

Name and Address	Representing	Term	Status
<b>Christopher Goncalo, MPA</b> Director of Contracts & Compliance Brevard Family Partnership 389 Commerce Parkway, Suite 120 Rockledge, FL 32955 Phone- (321) 752-4650 Ext. 3060 Email- christopher.goncalo@brevardfp.org	Local representative for Children at Risk	Indefinite	Member
<b>Tom Kammerdener</b> President & CEO of Aging Matters in Brevard 3600 W King Street Cocoa, FL 32926 Phone – (321) 639-1236 E-mail - TKammerdener@agingmattersbrevard.org	Florida Department of Elderly Affairs	Indefinite	Member
<b>Jeannette Estes</b> Regional Operations Manager State of Florida, Persons with Disabilities 400 West Robinson Street, Suite 430 Orlando, FL 32801 Phone- (407) 245-0440 Email- Jeannette.Estes@apdcares.org	A local representative of the Agency for Person with Disabilities	Indefinite	Member
<b>Amberstar Bush</b> Program and Compliance Specialist CareerSource Brevard 297 Barnes Blvd. Rockledge, FL 32955 Phone- (321) 394-0513 Email- abush@careersourcebrevard.com	Regional Workforce Board	Indefinite	Member
<b>Kelly Myers</b> Social Worker Palm Bay Kidney Center & North Melbourne Dialysis 220 Medplex Pkwy NE Palm Bay, FL 32907 Phone- (321) 722-2649 Email- kmyers@cfkc.net	Local Medical Community	Indefinite	Member
<b>Camille Tate</b> 2945 Kemblewick Dr, Apt 308 Melbourne, FL 32935 Phone – (321) 372-4899 E-mail – ctate2076@att.net	Disabled Representative	Expires 02/26	Vice-Chair Member

<p><b>Anna- May Smith</b>  1881 Barrington Circle  Rockledge, FL 32955  Phone – (321) 446-3418  Email- Annamay@annamaysmith.com</p>	<p>Persons over Sixty  Representing Elderly of  the County</p>	<p>Expires  10/26</p>	<p>Member</p>
<p><b>Miriam Moore</b>  1910 Furman Ct.  Cocoa, FL 32922  Phone - (321) 536-9546  Email- mikki999@cfl.rr.com</p>	<p>Citizen Advocate</p>	<p>Expires  10/26</p>	<p>Member</p>
<p><b>James Stringer</b>  20 Sutton Street  Rockledge, FL 32955  Phone – (321) 863-8365</p>	<p>Citizen Advocate User of the  System</p>	<p>Expires  10/26</p>	<p>Member</p>
<p><b>Vacant</b></p>	<p>Private for Profit or Non-  Profit Transportation  Industry</p>	<p>Indefinite</p>	<p>Member</p>
<p><b>Vacant</b></p>	<p>Florida Association of  Community Action Agencies  Representing Economically  Disadvantaged</p>	<p>Indefinite</p>	<p>Member</p>

## Alternates

Name and Address	Representing	Term	Status
<p><b>Jamie Ledgerwood</b>            Transit Project Coordinator            719 S. Woodland Blvd.            Deland, FL 32720            Phone - (386) 943-5195            E-mail – Jamie.ledgerwood@dot.state.fl.us</p>	<p>Florida Department of            Transportation</p>	<p>Indefinite</p>	<p>Alternate</p>
<p><b>Kara Pappalardo</b>            Senior Human Services Program            Specialist            400 W. Robinson St            Orlando, FL 32803            Phone - (407) 873-1557            E-mail -            Kara.Pappalardo@myflfamilies.com</p>	<p>Florida Department of            Children &amp; Family Services</p>	<p>Indefinite</p>	<p>Alternate</p>
<p><b>Jefferson Smith</b>            Assistant Director of Transportation            Brevard Public Schools            2091 W. King Street.            Cocoa, FL 32926            Phone – (321) 633-3680 Ext. 14002            E-mail -            Smith.Jefferson@Brevardschools.org</p>	<p>Public Education            Community</p>	<p>Indefinite</p>	<p>Alternate</p>
<p><b>Audrey Turner</b>            Division of Blind Services            1970 Michigan Ave, A-2            Cocoa, FL 32926            Phone – (321) 634-3680            E-mail – Audrey.Turner@dbs.fldoe.org</p>	<p>Division of Blind Services</p>	<p>Indefinite</p>	<p>Alternate</p>
<p><b>Anthony Johnson</b>            Veteran Service Officer            2725 Judge Fran Jamieson Way, B-102            Viera, FL 32940            Phone- (321) 633-2012            Email- Anthony.Johnson@brevardfl.gov</p>	<p>Veteran’s Services Office</p>	<p>Indefinite</p>	<p>Alternate</p>
<p><b>Yvelouse Augustin-Leow</b>            Senior Human Services Program Specialist            400 W. Robinson St. S-309 Orlando, FL 32806            Phone – (407) 420-2493            E-mail – Yvelouse.augustin-            leow@ahca.myflorida.com</p>	<p>Florida Agency for            Health Care            Administration</p>	<p>Indefinite</p>	<p>Alternate</p>

Name and Address	Representing	Term	Status
<b>Theresa Simpson</b> Administrative Assistant Melbourne Kidney Center 1400 S. Apollo Blvd. Melbourne, FL 32901 Phone- (321) 724-0461 Ext. 1801 Email- tsimpson@cfkc.net	Local Medical Community	Infinite	Alternate
<b>Gary Appelsies</b> Director of Operations of Senior Resource Alliance The Area Agency on Aging of Central Florida, Inc. 3319 Maguire Blvd, Ste 100, Orlando, FL 32803 Phone – (407) 514-1800 E-mail - Gary.Appelsies@sraflorida.org	Florida Department of Elderly Affairs	Infinite	Alternate
<b>Diane Dickson</b> 1200 Gary Hunt Rd. Cocoa, FL 32926 Phone - (321) 261-8287 E-mail - Director@altsuccess.org	Citizen Advocate	Expires 10/26	Alternate
<b>Jennifer Cleveland</b> 2100 Hallwood Place Melbourne, FL 32901 Phone – (321) 302-3989 Email – 33jencl@gmail.com	Citizen Advocate User of the System	Expires 10/26	Alternate
<b>Anthony Laurendi</b> 2489 Kingdom Ave. Melbourne FL 32934 Phone- (321) 205-7310 Email – abg.outreach@gmail.com	Persons over Sixty Representing Elderly of the County	Expires 02/27	Alternate
<b>Sara Ann Conkling</b> 1305 S. Lakemont Dr. Cocoa, FL 32922 Phone- (321) 307-2210 Email- saraann7@gmail.com	Disabled Representative	Expires 02/27	Alternate

Name and Address	Representing	Term	Status
Vacant	Florida Association of Community Action Agencies representing Economically Disadvantaged	Indefinite	Alternate
Vacant	Local Representative for Children at Risk	Indefinite	Alternate
Vacant	Private for Profit or Non-Profit Transportation Industry	Indefinite	Alternate
Vacant	Regional Workforce Board	Indefinite	Alternate

09/2024

# Local Coordinating Board Agenda Item

November 18, 2024

## **3. Consent Agenda**

A. Approval: TDLCB Meeting Minutes August 12, 2024

Discussion:

None

Requested Action:

A motion to approve the Consent Agenda

Attachments:

Draft Meeting Minutes, August 12, 2024



## Transportation Disadvantaged Local Coordination Board Meeting (TDLCB)

Space Coast Room

2725 Judge Fran Jamieson Way, Viera, Florida 32940

Meeting Date: August 12, 2024

### MEETING MINUTES

#### Agenda

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1. Call to Order and Pledge of Allegiance
2. Introduction of Members
3. Consent Agenda
  - A. Approval: May 13, 2024, TDLCB Meeting Minutes
4. Reports
  - A. Transit Director's Report
  - B. Community Transportation Coordinator's Report
  - C. Transportation Disadvantaged Performance Report Card
  - D. Volunteers in Motion
  - E. Long Range Transportation Plan/Transit Development Plan Update
5. Actions
  - A. Approval of the Rate Calculation Model for the 2024/2025 State Fiscal Year
6. Presentations
7. Member Reports
  - Member's Corner
    - A. Jeannette Estes Presentation State of Florida Persons with Disabilities
    - B. Christopher Goncalo Presentation Family Partnerships of Central Florida
8. Public Comment
9. Adjournment

Local Coordinating Board Committee Members Present:

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Andrea Young, Chair-	City of West Melbourne Council Member
Camile Tate, Vice Chair	Disabled Representative
Anna May Smith-	Persons over Sixty, Representing Elderly of the County
Miriam Moore	Citizen Advocate
Dennis Vannorsdall	Veteran Service Office
James Springer	Citizen Advocate User of the System
Carlos Colon	Florida Department of Transportation
Cartier Murrill	Florida Agency for Health Care Administration
Jeannette Estes	Persons with Disabilities
Christopher Goncalo	Family Partnerships of Central FL
James Rothschild	Brevard Public Schools
Jennifer Cleveland (ALT)	Citizen Advocate User of the System
Anthony Laurendi (ALT)	Person over Sixty Representing Elderly of the County
Diane Dickson (ALT)	Citizen Advocate

Others Present:

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Terry Jordan	Space Coast Area Transit
Robin Johnson	Space Coast Area Transit
Lance Parker	Space Coast Area Transit
Carmen Baez	Space Coast Area Transit
Lori Hamilton	Space Coast Area Transit
Ron Shepard	Space Coast Area Transit
Yvonne Miles	Space Coast Area Transit
Brenda Herrero	Space Coast Area Transit
Debbie Flynn	Space Coast Transportation Planning Organization
Brian Breslin	Housing & Human Services Department
Heather Balser	County Attorney's Office
Felicia Wilson	Member at Large
Margaret Campbell Rense	Member at Large
Jennifer Stabler	Special Gatherings
Wendy Ellis	Space Coast Advertising
John Pavlakos	Space Coast Advertising
Tony Martinez	Member at Large
Don Wynn	Brevard Association for the Advancement of the Blind, Inc. (Community Outreach)

## **Agenda Items:**

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### **Item 1. Call to Order of the Local Coordinating Board**

Chair, Andrea Young, called the meeting to order at 10:30 a.m. and welcomed those in attendance. All stood for the Pledge of Allegiance.

### **Item 2. Introduction of Members**

The Board members, staff, and guests introduced themselves.

### **Item 3. Consent Agenda**

Christopher Goncalo made a motion to approve the Consent Agenda, seconded by Dennis Vannorsdall, Motion passed unanimously.

### **Item 4. Reports**

#### **4A Transit Director's Report**

Director, Terry Jordan spoke about the complaints process for Space Coast Area Transit.

In the packet Mr. Jordan provided an outline of the procedure for the compliant process for the board's review and requested the boards input, comments and recommendations.

#### **Item 4B. Community Transportation Coordinator's Report, Carmen Baez.**

The report was included in the agenda packet for review.

#### **Item 4C. Transportation Disadvantaged Performance Report Card, Carmen Baez.**

The report was included in the agenda packet for review.

#### **Item 4D. Volunteers in Motion, Lori Hamilton.**

The report was included in the agenda packet for review.

#### **Item 4E. Long Range Transportation Plan/Transit Development Plan Update**

Debbie Flynn gave update on the progress of the Transit Development Plan, Recently the TPO hosted a series of numerous small workshops around the county. A list of project priorities was compiled with the top two improvements being more bus shelters and benches, and better

sidewalk connections for ADA accessibility. The Transportation Planning Office will conduct a series of stakeholder meetings.

**Item 5A Approval of the Rate Calculation Model for the 2024/2025 State Fiscal Year, presented by Terry Jordan**

The updated rate model was approved by the Commission for the Transportation Disadvantaged (CTD) on May 13<sup>th</sup>. The new rates are:

Ambulatory Passengers \$2.97 which is \$0.25 per mile higher.

Wheelchair \$4.92 which is \$0.45 Per mile higher.

These amounts are what we can bill to CTD for reimbursement.

Service Type	Unit	Cost Per Unit Old	Cost Per Unit New
Ambulatory	Passenger Mile	\$2.72	\$2.97
Wheelchair	Passenger Mile	\$4.47	\$4.92

**Item 6. Presentations**

**A. New Member Training, Presented by Terry Jordan**

Mr. Jordan presented a new member training to members of TDLCB.

**B. Wendy Ellis with Space Coast Advertising**

Wendy Ellis and John Pavlakos with Space Coast Advertising gave a presentation about their role in Space Coast Area Transit’s web-site development, updates and continuing commitment to ADA accessibility.

**Item 7. Member reports**

Jeannette Estes spoke about her agency their budget was doubled by the governor and the legislature, they were given 2.2 billion, transportation got an 11% rate increase. Also, the governor is giving a tax break to businesses who hire persons with disabilities so that means more job and more transportation.

## **Members Corner**

These two reports were not presented due to the meeting going over the allotted time. Moved to the November 18, 2024, meeting..

1. Member's Corner: Jeannette Estes, State of Florida Person with Disabilities
2. Christopher Goncalo, Family Partnerships of Central Florida

## **Item 8. Public Comment**

Public comment from Peggy Campbell- asked about the availability of weekend bus trips. Carmen Baez explained that there is Saturday service which end at 6 pm and Sunday, within the fixed route in Melbourne. The information can be accessed in the Riders Guide.

Don Winn also introduced himself. Vice President of BABB. He will be attending these meetings regularly and making sure everyone who needs their services, can utilize them.

Anthony Martinez- Spoke about his concerns with the service being provided and desire to see improvement. Mr. Jordan commented on we are striving to improve. Including Mobility Manager, Carmen Baez is now randomly reviewing customer service calls for quality improvement. In addition, new software is being implemented to further improve the customer experience.

## **Item 9. Adjournment**

Meeting was adjourned at 12:08 p.m.

# Local Coordinating Board Agenda Item

November 18, 2024

## 4. Reports

### A. Transit Directors Update

1. Annual Transit Productivity and Performance Measure: Reports
2. FY 2024 Ridership Report

Space Coast Area Transit certifies that our ratio of administrative costs to operating costs for FY23 is approximately 10.12% and is below the state Tier 2 average of 20.77%. As part of this annual certification, Space Coast Area Transit also submits the following:

- a) FY 2024 Line-item budget report of its budgeted and actual general administrative costs.
  - b) Ridership performance and metrics based on the most recent closed-out National Transit Database (NTD) data.
  - c) Salaried executive management-level employees' (Transit Director) total compensation package for FY23 equates to \$157,444.
  - d) No gifts were accepted as defined in s. 112.312, in exchange for contracts.
2. Overall fixed route ridership for FY 2024 totaled 1,811,073 reflecting a 4.14% increase over prior years ridership of 1,739,033.

### **Discussion:**

Terry Jordan Space Cost Area Transit Director will provide an update to the board of activities not covered on the agenda.

### **Requested Action:**

Review and input on customer compliant process and actions as desired by the Local Coordinating Board

### **Attachments:**

Budget Summary Report

## Transit Services Department

### Summary

Transit Services Department Revenue & Expense Category	Actual FY 2020-2021	Final Budget FY 2021-2022	Adopted Budget FY 2022-2023	Difference	%Change
Taxes Revenue	\$	\$	\$	\$	0%
Permits, Fees & Special Assessment Revenue	\$	\$	\$	\$	0%
Intergovernmental Revenue	\$17,536,229	\$36,734,477	\$39,193,470	\$2,458,993	6.69%
Charges for Services Revenue	\$1,205,618	\$1,677,000	\$1,515,184	\$(161,816)	(9.65%)
Fines and Forfeits Revenue	\$	\$	\$	\$	0%
Miscellaneous Revenue	\$283,639	\$	\$	\$	0%
Statutory Reduction	\$	\$(1,920,575)	\$(2,035,433)	\$(114,858)	5.98%
<b>Total Operating Revenues</b>	<b>\$19,025,486</b>	<b>\$36,490,902</b>	<b>\$38,673,221</b>	<b>\$2,182,319</b>	<b>5.98%</b>
Balance Forward Revenue	\$159,427	\$1,288,356	\$1,211,909	\$(76,447)	(5.93%)
Transfers - General Revenue	\$	\$2,021,871	\$2,082,527	\$60,656	3.00%
Transfers - Other Revenue	\$	\$	\$	\$	0%
Other Finance Source Revenue	\$	\$	\$	\$	0%
<b>Total Non-Operating Revenues</b>	<b>\$159,427</b>	<b>\$3,310,227</b>	<b>\$3,294,436</b>	<b>\$(15,791)</b>	<b>(0.48%)</b>
<b>Total Revenues</b>	<b>\$19,184,913</b>	<b>\$39,801,129</b>	<b>\$41,967,657</b>	<b>\$2,166,528</b>	<b>5.44%</b>
Compensation and Benefits Expense	\$6,945,524	\$8,132,236	\$8,715,818	\$583,582	7.18%
Operating Expense	\$6,460,866	\$21,515,494	\$22,114,690	\$599,196	2.78%
Capital Outlay Expense	\$3,136,606	\$6,605,104	\$7,837,433	\$1,232,329	18.66%
<b>Operating Expenditures</b>	<b>\$16,542,997</b>	<b>\$36,252,834</b>	<b>\$38,667,941</b>	<b>\$2,415,107</b>	<b>6.66%</b>
CI P Expense	\$1,353,263	\$3,548,295	\$3,299,716	\$(248,579)	(7.01%)
Debt Service Expense	\$	\$	\$	\$	0%
Reserves-Operating Expense	\$	\$	\$	\$	0%
Reserves - Capital Expense	\$	\$	\$	\$	0%
Reserves - Restricted Expense	\$	\$	\$	\$	0%
Grants and Aid Expense	\$	\$	\$	\$	0%
Transfers Expense	\$	\$	\$	\$	0%
<b>Total Non-Operating Expenses</b>	<b>\$1,353,263</b>	<b>\$3,548,295</b>	<b>\$3,299,716</b>	<b>\$(248,579)</b>	<b>(7.01%)</b>
<b>Total Expenditures</b>	<b>\$17,896,259</b>	<b>\$39,801,129</b>	<b>\$41,967,657</b>	<b>\$2,166,528</b>	<b>5.44%</b>

## Operating Expenses Summary (F-40)

### Total Operating Expenses (F-30)

	Vehicle Operations (VO)	Vehicle Maintenance (VM)	Facility Maintenance (FM)	General Administration (GA)	Total
<b>Labor (5010)</b>					
Operators' Salaries and Wages (5011)	\$4,237,737	\$0	\$0	\$0	\$4,237,737
Operators' Paid Absences (5012)	\$561,383	\$0	\$0	\$0	\$561,383
Other Salaries and Wages (5013)	\$662,983	\$0	\$0	\$516,215	\$1,179,198
Other Paid Absences (5014)	\$101,488	\$0	\$0	\$98,788	\$200,276
Fringe Benefits (5015)	\$2,466,112	\$0	\$0	\$284,182	\$2,750,294
Services (5020)	\$31,132	\$4,061,565	\$333,529	\$345,765	\$4,771,991
<b>Materials and Supplies (5030)</b>					
Fuels and Lubricants (5031)	\$2,241,227	\$27,054			\$2,268,281
Tires and Tubes (5032)	\$236,126	\$18,114			\$254,240
Other Materials and Supplies (5039)	\$11,352	\$0	\$20,557	\$95,127	\$127,036
Utilities (5040)	\$0			\$90,707	\$90,707
Insurance and Liability Costs (5050)				\$205,655	\$205,655
Taxes (5060)	\$0	\$0	\$0	\$0	\$0
<b>Purchased Transportation (5100)</b>					
Purchased Transportation in Report (5101)	\$76,267	\$27,353	\$542	\$173,850	\$278,012
Purchased Transportation Filing Separate Report (5102)	\$0	\$0	\$0	\$0	\$0
Miscellaneous Expenses (5090)	\$0	\$0	\$0	\$38,593	\$38,593
<b>Total</b>	<b>\$10,626,467</b>	<b>\$4,134,086</b>	<b>\$354,628</b>	<b>\$1,846,882</b>	<b>\$16,962,063</b>
<b>1DA Expenses (5910)</b>					<b>\$308,011</b>

	Funds Applied	Funds Not Applied	Total Expenses For Period
Interest Expenses (5210)	\$0	\$0	\$0
Operating Lease Expenses (5220)	\$3,522	\$0	\$3,522
Capital Leases (5230)	\$0	\$0	\$0
Related Parties Lease Agreements (5240)	\$0	\$0	\$0
Voluntary Non-Exchange Transactions (5250)	\$0	\$0	\$0
Depreciation (5260)	\$0	\$1,910,819	\$1,910,819
Amortization of Intangibles (5270)	\$0	\$0	\$0
Extraordinary and Special Items (5280)	\$0	\$0	\$0
Other Reconciling Items (5290)	\$0	\$0	\$0
<b>Total Reconciling Items</b>	<b>\$3,522</b>	<b>\$1,910,819</b>	<b>\$1,914,341</b>
Americans with Disabilities Act of 1990 (ADA)-Related Reconciling Items (DR Only) (5920)	\$0	\$0	\$0
<b>Total Expenses from Published Reports for Transit Operations</b>	<b>\$18,985,585</b>	<b>\$1,910,819</b>	<b>\$18,874,766</b>

## Transit Asset Management Performance Measure Targets (A-90)

### Rolling Stock • Percent of revenue vehicles that have met or exceeded their useful life benchmark

Performance Measure	2023 Target (%)	2023 Performance (%)	2023 Difference	2024 Target (%)
'8 • Articulated Bus		N/A		N/A
, o • Automobile		N/A		N/A
i R • Over-the-road Bus		N/A		N/A
i U • Bus		38.00	17.02	20.98
:U • Cutaway		28.00	50.00	-22.00
) B • Double Decker Bus		N/A		N/A
'IN • Minivan		0.00	0.00	0.00
) R • other		N/A		N/A
::B • School Bus		N/A		N/A
; v • Sports Utility Vehicle		0.00	0.00	0.00
i N • Van		28.00	36.00	-8.00

### IEquipment - Percent of service vehicles that have met or exceeded their useful life benchmark

Performance Measure	2023 Target (%)	2023 Performance (%)	2023 Difference	2024 Target (%)
Automobiles		N/A		N/A
Trucks and other Rubber Tire Vehicles			87.50	N/A
Steel Wheel Vehicles		N/A		N/A

### IFacility - Percent of facilities rated below 3 on the condition scale

Performance Measure	2023 Target (%)	2023 Performance (%)	2023 Difference	2024 Target (%)
Passenger/ Parking Facilities		N/A		N/A
Administrative / Maintenance Facilities		0.00	0.00	0.00

# Local Coordinating Board Agenda Item

November 18, 2024

## 4. Reports

B. Community Transportation Coordinator's Report

### Discussion:

Carmen Baez, Space Coast Area Transit Mobility Manager will provide an overview of the Community Transportation Report.

### Requested Action:

No Action Requested

### Attachments:

Community Transportation Coordinator's Report

# Community Transportation Coordinator Report

November 18, 2024

Southeastern Guide Dogger for the Blind Bus Training- January 27, 2024

Senior Life Expo at Brevard Zoo February 14, 2024 (Volunteer in Motion)

Citizen Academy March 14, 2024

Brevard County Job Fair, Viera Government Center- March 28, 2024

2024 Boomer Guide and Boomer Festival Expo- Cocoa Beach, FL March 29, 2024  
(Volunteer in Motion)

BPS Destination Kindergarten South, West Melbourne, FL – April 6, 2024

BPS Destination Kindergarten North, Titusville, FL April 20, 2024

Easter Florida State College Disability Awareness Week April 22, 2024, to April 25,  
2024

Summer Reading Kick-off Event June 1, 2024, Catherine Schweinsberg Rood Central  
Library, Cocoa FL

Transit With Terry, Career Source Brevard July 9, 2024, Rockledge FL

Ride On Event Endeavor Elementary August 9, 2024, Cocoa FL

Annual Partner in Education Kick Off Fair August 29, 2024, Melbourne FL

Port Canaveral Propeller Club September 4, 2024, Port Canaveral FL

Outreach to Space Coast Apartment Complexes October 28, 2024

City of Cape Canaveral Friday Fest November 1, 2024, Cape Canaveral FL

City of Cocoa Beach Friday Fest November 15, 2024, Cocoa Beach FL



# Local Coordinating Board Agenda Item

November 18, 2024

## 4. Reports

C. Brevard County Transit Services Transportation Disadvantaged Performance Report Card

### Discussion:

Carmen Baez, Space Coast Area Transit Mobility Manager will provide an overview of the Transportation Disadvantaged Performance Report Card.

### Requested Action:

No Action Required

### Attachments:

Transportation Disadvantaged Performance Report Card

# Transportation Disadvantaged Performance Report Card

Includes Transportation Disadvantaged, Contract Routes and Self Pay Passengers

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Totals
Total Trips	7143	7116	7046	7408	7934	7212	8016	8220	7413	7672			75180
% within window	67.9%	68.5%	68.6%	75.1%	64.3%	62.5%	65.9%	70.8%	68.7%	67.2%			68.0%
% early	25.8%	26.7%	28.1%	21.9%	31.0%	34.2%	30.3%	25.0%	26.0%	27.1%			27.6%
% late 1-15 minutes	4.7%	3.5%	2.1%	1.8%	3.0%	1.5%	2.3%	2.3%	3.2%	3.4%			2.8%
% late 16-30 minutes	1.2%	1.0%	0.8%	0.9%	1.1%	1.4%	1.0%	1.2%	1.3%	1.4%			1.1%
% late >30 minutes	0.3%	0.2%	0.3%	0.2%	0.5%	0.4%	0.5%	0.6%	0.8%	1.0%			0.5%
% late	6.3%	4.7%	3.2%	3.0%	4.7%	3.3%	3.8%	4.2%	5.2%	5.7%			4.4%
Total Reservations	8639	8570	8586	8835	9377	8661	9702	9707	9035	9548			90660
% of cancels	9.8%	10.0%	10.4%	9.6%	9.2%	10.5%	9.3%	8.1%	10.7%	12.0%			9.9%
% of no-shows	7.5%	7.0%	7.5%	6.6%	6.2%	6.3%	8.1%	7.2%	7.2%	7.6%			7.1%
% of stand-by trips	0.03%	0.03%	0.04%	0.03%	0.05%	0.07%	0.07%	0.01%	0.03%	0.04%			0.0%
% of trips denied	0.01%	0.01%	0.00%	0.02%	0.01%	0.00%	0.00%	0.02%	0.04%	0.02%			0.0%
% of reservations fulfilled	82.7%	83.0%	82.1%	83.8%	84.6%	83.3%	82.6%	84.7%	82.0%	80.4%			82.9%

### Purpose of Trips

Purpose of Trips	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals
Medical	9.1%	9.6%	9.2%	8.8%	8.5%	8.6%	9.4%	8.7%	9.8%	7.5%			8.9%
Medical Dialysis	13.2%	12.8%	14.1%	14.0%	13.0%	13.3%	12.2%	12.6%	13.0%	13.5%			13.1%
Medical Prescription	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%	0.0%	0.1%	0.2%	0.1%			0.1%
Medical Therapy	0.7%	0.6%	0.8%	1.2%	1.0%	1.7%	1.8%	1.3%	0.8%	1.3%			1.1%
Food Shopping	2.3%	2.1%	1.7%	1.6%	1.8%	1.1%	1.6%	1.5%	1.8%	1.1%			1.6%
Shopping for Other	1.2%	1.7%	1.8%	1.7%	1.6%	2.2%	1.8%	1.4%	1.9%	1.9%			1.7%
Meetings	4.5%	7.8%	4.7%	3.7%	3.5%	4.5%	3.9%	3.2%	5.2%	3.8%			4.4%
Recreational	2.1%	1.9%	2.1%	2.3%	2.2%	2.5%	2.2%	1.9%	2.6%	2.0%			2.2%
School	2.0%	3.5%	2.1%	3.6%	2.9%	2.1%	1.7%	2.1%	2.7%	2.9%			2.6%
Social Services	0.1%	0.1%	0.1%	0.1%	5.8%	6.7%	7.0%	7.5%	6.4%	6.7%			4.2%
Center Clients	44.7%	40.0%	43.9%	43.9%	41.4%	41.3%	42.0%	41.3	37.8%	39.1%			41.5%
Hurricane	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.7%			0.3%
Work	16.2%	16.1%	15.9%	16.0%	14.2%	12.6%	12.9%	14.2%	14.0%	13.9%			14.6%
Other	3.9%	3.8%	3.6%	3.3%	4.0%	3.2%	3.3%	4.1%	3.9%	3.6%			3.7%
Total	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

# Local Coordinating Board Agenda Item

November 18, 2024

## 4. Reports

D. Volunteers in Motion Report

### Discussion:

Lori Hamilton, Program Supervisor, Volunteers in Motion will provide an overview of the Volunteers in Motion Quarterly Report

### Requested Action:

No Action Required

### Attachments:

Volunteers in Motion Quarterly Report

**LCB AGENDA ITEM**

**Title:** Volunteers in Motion (VIM)

This report is an update for the Volunteers in Motion Program.

**Program Developments:**

**Recruitment:**

Opportunities exist within the Volunteers in Motion program for **volunteer Vehicle Operators** and **volunteer Support Staff** for the north and south offices. Contact Lori Hamilton at 321-635-7999 or 321-506-7041.

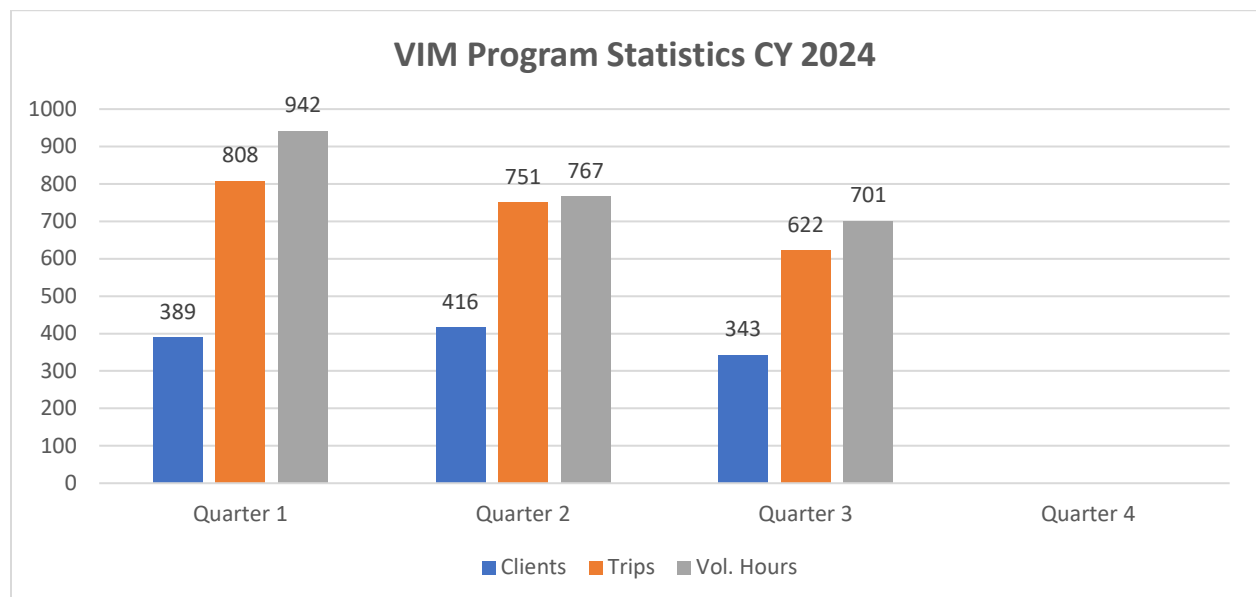
**Active Volunteers: 17**

**New Volunteers: 0**

**General:**

VIM participated in the **2024 Indian Oaks Health Options Fair on October 18<sup>th</sup>** at 780 Barnes Blvd., Rockledge, FL 32955. This event was held at the Indian Oaks Clubhouse. Indian Oaks is an Age Qualified Community. Event attendees were mostly residents of Indian Oaks; However, everyone was welcomed. There was low attendance possibly because Hurricane Milton was a week earlier. VIM was able to spend more time answering questions about our transportation service.

VIM participated in the Senior Resource Fair for 55+ Residents of Cocoa Beach on **Monday, November 11, 2024**. This event will be held at the Cocoa Beach Country Club (5000 Tom Warriner Blvd, Cocoa Beach, FL from 10:00am – 2:00pm. This event is to remember and honor our Nations Veterans.



# Local Coordinating Board Agenda Item

November 18, 2024

## 5. Action Items

1. Approval of Annual Operating Report

### **Discussion:**

Each Community Transportation Coordinator is required to submit an Annual Operating Report to the Commission for the Transportation Disadvantaged. The Commission for the Transportation Disadvantaged compiles all the reports into a statewide operations report and utilizes the data to assess the Community Transportation Coordinator performance. The data in this report is also used to determine a portion of the yearly Trip and Equipment Grant distribution. Of these total grant allocation formulas, 25% is related to total system passenger trips and 25% system vehicle miles traveled.

Staff will provide a presentation at the meeting on this year's Annual Operating Report

### **Requested Action:**

Local Coordinating Board to certify the Annual Operating Report

### **Attachments:**

Fiscal Year 7/1/2023-6/30/2024 Annual Operating Report (AOR)



# CTC Organization

**County:** Brevard

**Fiscal Year:** 7/1/2023 - 6/30/2024

**CTC Status:** Approved

**CTD Status:** Approved

**Date Initiated:** 8/30/2024

**CTC Organization Name:** Space Coast Area Transit

**Address:** 401 South Varr Avenue

**City:** Cocoa

**State:** FL

**Zip Code:** 32922

**Organization Type:** County

**Network Type:** Sole Source

**Operating Environment:** Urban

**Transportation Operators:** No

**Number of Transportation Operators:** 0

**Coordination Contractors:** No

**Number of Coordination Contractors:** 0

**Provide Out of County Trips:** No

**Local Coordinating Board (LCB) Chairperson:** Andrea Young

**CTC Contact:** Terry Jordan

**CTC Contact Title:** Transit Director

**CTC Contact Email:** terry.jordan@brevardfl.gov

**Phone:** (321) 635-7815

## CTC Certification

I, Terry Jordan, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, Andrea Young, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_



# CTC Trips

County: Brevard

CTC Status: Approved

CTC Organization: Space Coast Area Transit

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
<b>Fixed Route/Fixed Schedule</b>						
Daily Pass Trips	292,430	N/A	292,430	380,270	N/A	380,270
Weekly Pass Trips	9,657	N/A	9,657	12,630	N/A	12,630
Monthly Pass Trips	25,200	N/A	25,200	17,880	N/A	17,880
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
<b>Paratransit</b>						
Ambulatory	95,164	0	95,164	105,430	0	105,430
Non-Ambulatory	11,983	0	11,983	11,983	0	11,983
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	13,602	N/A	13,602	14,066	N/A	14,066
Volunteers	0	N/A	0	0	N/A	0
<b>Total - Service Type</b>	<b>448,036</b>	<b>0</b>	<b>448,036</b>	<b>542,259</b>	<b>0</b>	<b>542,259</b>
<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	0	N/A	0	0	N/A	0
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	26,343	0	26,343	23,682	0	23,682
Comm for the Transportation Disadvantaged (CTD)	57,795	N/A	57,795	54,289	N/A	54,289
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	25,200	0	25,200	17,880	0	17,880
Dept of Elder Affairs (DOEA)	4,001	0	4,001	6,036	0	6,036
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	88,852	0	88,852	148,091	0	148,091
Local Government	102,454	0	102,454	162,157	0	162,157
Local Non-Government	143,391	0	143,391	130,124	0	130,124
Other Federal & State Programs	0	0	0	0	0	0
<b>Total - Revenue Source</b>	<b>448,036</b>	<b>0</b>	<b>448,036</b>	<b>542,259</b>	<b>0</b>	<b>542,259</b>



**Transportation  
Disadvantaged**

## CTC Trips (cont'd)

County: Brevard

CTC Status: Approved

CTC Organization: Space Coast Area  
Transit

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Passenger Type - One Way</b>						
Older Adults	157,584	0	157,584	169,944	0	169,944
Children At Risk	34,346	0	34,346	42,353	0	42,353
Persons With Disabilities	74,271	0	74,271	95,689	0	95,689
Low Income	130,614	0	130,614	168,281	0	168,281
Other	51,221	0	51,221	65,992	0	65,992
<b>Total - Passenger Type</b>	<b>448,036</b>	<b>0</b>	<b>448,036</b>	<b>542,259</b>	<b>0</b>	<b>542,259</b>
<b>Trip Purpose - One Way</b>						
Medical	53,185	0	53,185	61,735	0	61,735
Employment	168,397	0	168,397	214,497	0	214,497
Education/Training/Daycare	149,690	0	149,690	187,005	0	187,005
Nutritional	3,389	0	3,389	3,055	0	3,055
Life-Sustaining/Other	73,375	0	73,375	75,967	0	75,967
<b>Total - Trip Purpose</b>	<b>448,036</b>	<b>0</b>	<b>448,036</b>	<b>542,259</b>	<b>0</b>	<b>542,259</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	9,301	0	9,301	10,006	0	10,006
<b>Total - UDPHC</b>	<b>9,301</b>	<b>0</b>	<b>9,301</b>	<b>10,006</b>	<b>0</b>	<b>10,006</b>
<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	9	N/A	9	22	N/A	22
No Shows	7,263	N/A	7,263	7,289	N/A	7,289
<b>Customer Feedback</b>						
Complaints	13	N/A	13	3	N/A	3
Commendations	12	N/A	12	12	N/A	12



# CTC Vehicles & Drivers

County: Brevard

CTC Status: Approved

CTC Organization: Space Coast Area Transit

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	1,252,198	0	1,252,198	1,154,129	0	1,154,129
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	28,018	N/A	28,018	30,936	N/A	30,936
Volunteers Miles	0	N/A	0	0	N/A	0
<b>Total - Vehicle Miles</b>	<b>1,280,216</b>	<b>0</b>	<b>1,280,216</b>	<b>1,185,065</b>	<b>0</b>	<b>1,185,065</b>
<b>Roadcalls &amp; Accidents</b>						
Roadcalls	16	0	16	14	0	14
Chargeable Accidents	1	0	1	2	0	2
<b>Vehicle Inventory</b>						
Total Number of Vehicles	131	0	131	128	0	128
Number of Wheelchair Accessible Vehicles	98	0	98	95	0	95
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	24	0	24	24	0	24
Number of Volunteer Drivers	128	0	128	115	0	115



## CTC Revenue Sources

County: Brevard

CTC Status: Approved

CTC Organization: Space Coast Area  
Transit

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Approved

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 125,987	\$ 0	\$ 125,987	\$ 117,173	\$ 0	\$ 117,173
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 5,094	\$ 0	\$ 5,094	\$ 5,361	\$ 0	\$ 5,361
Dept of Elder Affairs (DOEA)	\$ 6,000	\$ 0	\$ 6,000	\$ 6,000	\$ 0	\$ 6,000
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 1,727,233	N/A	\$ 1,727,233	\$ 1,260,979	N/A	\$ 1,260,979
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 1,886,270	\$ 0	\$ 1,886,270	\$ 2,711,408	\$ 0	\$ 2,711,408
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 226,593	\$ 0	\$ 226,593
49 USC 5311	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 1,066,887	\$ 0	\$ 1,066,887	\$ 381,181	\$ 0	\$ 381,181
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 435,748	\$ 0	\$ 435,748	\$ 121,747	\$ 0	\$ 121,747
<b>Local Government</b>						
School Board (School Bus)	\$ 149,639	N/A	\$ 149,639	\$ 124,150	N/A	\$ 124,150
County Cash	\$ 767,407	\$ 0	\$ 767,407	\$ 989,238	\$ 0	\$ 989,238
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 26,390	\$ 0	\$ 26,390	\$ 74,556	\$ 0	\$ 74,556
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 855,356	\$ 0	\$ 855,356	\$ 303,392	\$ 0	\$ 303,392
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 115,499	\$ 0	\$ 115,499	\$ 128,961	\$ 0	\$ 128,961
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 7,167,510</b>	<b>\$ 0</b>	<b>\$ 7,167,510</b>	<b>\$ 6,450,739</b>	<b>\$ 0</b>	<b>\$ 6,450,739</b>



# CTC Expense Sources

County: Brevard

CTC Status: Approved

CTC Organization: Space Coast Area Transit

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Approved

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,896,038	\$ 0	\$ 1,896,038	\$ 1,816,004	\$ 0	\$ 1,816,004
Fringe Benefits	\$ 436,812	\$ 0	\$ 436,812	\$ 389,044	\$ 0	\$ 389,044
Services	\$ 1,591,232	\$ 0	\$ 1,591,232	\$ 1,837,068	\$ 0	\$ 1,837,068
Materials & Supplies Consumed	\$ 653,662	\$ 0	\$ 653,662	\$ 842,367	\$ 0	\$ 842,367
Utilities	\$ 29,671	\$ 0	\$ 29,671	\$ 29,877	\$ 0	\$ 29,877
Casualty & Liability	\$ 83,247	\$ 0	\$ 83,247	\$ 77,062	\$ 0	\$ 77,062
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 16,947	\$ 0	\$ 16,947	\$ 53,783	\$ 0	\$ 53,783
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 13,484	\$ 0	\$ 13,484	\$ 16,753	\$ 0	\$ 16,753
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 564,059	\$ 0	\$ 564,059	\$ 656,269	\$ 0	\$ 656,269
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 15,997	N/A	\$ 15,997	\$ 20,387	N/A	\$ 20,387
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Total - Expense Sources</b>	<b>\$ 5,301,149</b>	<b>\$ 0</b>	<b>\$ 5,301,149</b>	<b>\$ 5,738,614</b>	<b>\$ 0</b>	<b>\$ 5,738,614</b>

County: Brevard  
 CTC: Space Coast Area Transit  
 Contact: Terry Jordan  
 401 South Varr Avenue  
 Cocoa, FL 32922  
 321-635-7815

Email: terry.jordan@brevardfl.gov

Demographics	Number
Total County Population	0
Unduplicated Head Count	9,301



<b>Trips By Type of Service</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Vehicle Data</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Fixed Route (FR)	433,522	410,780	327,287	Vehicle Miles	1,168,602	1,185,065	1,280,216
Deviated FR	0	0	0	Roadcalls	16	14	16
Complementary ADA	0	0	0	Accidents	3	2	1
Paratransit	105,174	117,413	107,147	Vehicles	165	128	131
TNC	0	0	0	Drivers	138	139	152
Taxi	0	0	0				
School Board (School Bus)	13,212	14,066	13,602				
Volunteers	0	0	0				
<b>TOTAL TRIPS</b>	<b>551,908</b>	<b>542,259</b>	<b>448,036</b>				

<b>Passenger Trips By Trip Purpose</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Medical	67,564	61,735	53,185
Employment	229,919	214,497	168,397
Ed/Train/DayCare	186,932	187,005	149,690
Nutritional	1,681	3,055	3,389
Life-Sustaining/Other	65,812	75,967	73,375
<b>TOTAL TRIPS</b>	<b>551,908</b>	<b>542,259</b>	<b>448,036</b>

<b>Financial and General Data</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Expenses	\$5,229,943	\$5,738,614	\$5,301,149
Revenues	\$7,162,648	\$6,450,739	\$7,167,510
Commendations	3	12	12
Complaints	5	3	13
Passenger No-Shows	7,866	7,289	7,263
Unmet Trip Requests	23	22	9

<b>Passenger Trips By Revenue Source</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
CTD	53,900	54,289	57,795
AHCA	0	0	0
APD	32,786	23,682	26,343
DOEA	6,177	6,036	4,001
DOE	16,116	17,880	25,200
Other	442,929	440,372	334,697
<b>TOTAL TRIPS</b>	<b>551,908</b>	<b>542,259</b>	<b>448,036</b>

<b>Performance Measures</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Accidents per 100,000 Miles	0.26	0.17	0.08
Miles between Roadcalls	73,038	84,648	80,014
Avg. Trips per Passenger	54.21	54.19	48.17
Cost per Trip	\$9.48	\$10.58	\$11.83
Cost per Paratransit Trip	\$49.72	\$48.70	\$49.33
Cost per Total Mile	\$4.48	\$4.84	\$4.14
Cost per Paratransit Mile	\$4.54	\$4.95	\$4.22

<b>Trips by Provider Type</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
CTC	551,908	542,259	448,036
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
<b>TOTAL TRIPS</b>	<b>551,908</b>	<b>542,259</b>	<b>448,036</b>

# **Local Coordinating Board Agenda Item**

November 18, 2024

## **5. Action Items**

2. Approval of 2025 Meeting Date Calendar

### **Discussion:**

Review of the 2025 Meeting Date Calendar for the Local Coordinating Board

### **Requested Action:**

Approval of the 2025 Meeting Date Calendar for the Local Coordinating Board

### **Attachments:**

Draft 2025 Meeting Date Calendar

# 2025

## Meeting Dates Local Coordinating Board

<b>Month</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Location</b>	<b>Topics</b>
February	3	Monday	10:30 a.m.	Florida Room Building C 3rd Floor	Board Appointments Grievance Procedures. CTC Evaluation
May	12	Monday	10:30 a.m.	Florida Room Building C 3 <sup>rd</sup> Floor	Transportation Disadvantaged Service Plan Update
August	11	Monday	10:30 a.m.	Florida Room Building C 3 <sup>rd</sup> Floor	Approval of Rate Model
November	17	Monday	10:30 a.m.	Florida Room Building C 3 <sup>rd</sup> Floor	Approval of Annual Operating Report Approval of By-Laws Approval of Meeting Dates Annual Public Hearing

10/23/2024

## Local Coordinating Board Agenda Item

November 18, 2024

### 6. Presentations

#### A. 2025-2035 Transit Development Plan

##### Discussion:

The Transit Development Plan (TDP) is required by the Florida Department of Transportation (FDOT), Florida Administrative Rule 14-73.001 as a prerequisite to receive State Public Transit Block Grant funds. The TDP serves as a planning, development and operational guide for transit services and is updated at least every five years with status reports provided annually.

The 2025-2035 TDP, known as Advance 2035, was developed in conjunction with the Space Coast Transportation Planning Organization's 2050 Long Range Transportation Plan to better align planning efforts, increase collaboration, and create a more multimodal transportation system. The Plan provides a 10-year planning horizon for transit operations developed through extensive coordination with local stakeholders and input from the community.

The SCTPO's consultant will present a summary of the plan and highlight key recommendations. The Plan does not directly impact transit's disadvantaged services, and focuses mainly on fixed routes, however, policy, planning initiatives, and other operational efforts may help improve options for those in the disadvantaged community.

##### Requested Action:

None

##### Attachments:

Presentation will be presented at the meeting.

# Local Coordinating Board Agenda Item

November 18, 2024

## 7. Member Reports

### A. Member's Corner

1. Jeanette Estes representing State of Florida Person with Disabilities
2. Christopher Goncalo representing Family Partnerships of Central Florida

### **Discussion:**

Jeanette Estes and Christopher Goncalo will give an overview of their respective agencies.

### **Requested Action:**

No Action Required

### **Attachments:**

None

# **Local Coordinating Board Agenda Item**

November 18, 2024

## **8. Public Comment (non-agenda items only)**

### **Discussion:**

Discussion opens for comments from the public.

### **Requested Action:**

Anyone wishing to make a comment on an item not on the agenda should complete a “speaker card” at the sign in desk. For items on the agenda, please fill out a “speaker card” and you will be called upon when the items are discussed. Comments are limited to three minutes.

### **Attachments:**

None

## **Local Coordinating Board Agenda Item**

November 18, 2024

### **9. Adjournment**

Discussion:

A motion to adjourn.

Requested Action:

Next Meeting February 3, 2025

Attachments:

None

# Local Coordinating Board Agenda Item

November 18, 2024

## 10. Open Public Hearing

### **Discussion:**

Pursuant to the Florida Commission for the Transportation Disadvantaged operating guidelines, the Local Coordinating Board for the Transportation Disadvantaged is required to hold a minimum of one public hearing annually for the purpose of receiving input on the unmet needs of any other services that relate to the local transportation system in Brevard County.

### **Requested Action:**

The Brevard County Local Coordinating Board must adjourn the regular meeting before opening the Public Hearing.

### **Attachments:**

None

# Local Coordinating Board Agenda Item

November 18, 2024

## 11. Adjournment

Discussion:

A motion to adjourn.

Requested Action:

Next Meeting February 3, 2025

Attachments:

None