



**AGENDA
NOVEMBER 13, 2017
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED SERVICES**



**SPACE COAST ROOM
SECOND FLOOR
2725 JUDGE FRAN JAMIESON WAY
VIERA, FLORIDA 32940
10:15 A.M. CALL TO ORDER**

- I. INTRODUCTION OF MEMBERS (P. 5)
 - II. APPROVAL OF MEETING MINUTES, JUNE 26, 2017 (P.
 - III. REPORTS
 - A. COMMUNITY TRANSPORTATION COORDINATOR'S REPORT (P.
 - B. TD PLANNING GRANT REPORT (P.
 - C. SCAT TD PERFORMANCE REPORT CARD (P.
 - D. VOLUNTEERS IN MOTION REPORT (P.
 - IV. NEW BUSINESS
 - A. APPROVAL OF ANNUAL OPERATING REPORT (P.
 - B. ANNUAL APPROVAL OF BY-LAWS (P.
 - C. ANNUAL APPROVAL OF GRIEVANCE PROCEDURES (P.
 - V. MEMBER REPORTS (P.
 - VI. PUBLIC HEARING (P.
 - VII. ADJOURNMENT
-

For recording purposes, please remember to speak directly into the microphone.

Public comments will be heard on items that do not appear on the agenda of this meeting. Please note that State Law and Administrative Rules prevent the Coordinating Board from taking any formal action on such items as discussed at this time. The Local Coordinating Board (LCB) may schedule such items as act upon them in the future. The Chairperson is authorized to limit discussion, as necessary, with each commentary limited to three (3) minutes.

Notice: If a person desires to appeal any decision made by the LCB with respect to any matter considered at this meeting, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of this proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. Persons seeking to preserve a verbatim transcript of the record must make those arrangements at their own expense.

The needs of hearing or visually impaired persons shall be met if the Transit Services Department is contacted at 635-7815 at least 48 hours prior to the public meeting by any person wishing assistance.

LISTING OF ACRONYMS

<u>Acronym</u>	<u>Title</u>
AASHTO	American Association of State Highway and Transportation Officials
ADA	American with Disabilities Act
AOR	Annual Operating Report
BOCC	Board of County Commissioners
BPAC	Bicycle and Pedestrian Advisory Committee
CAC	Citizen Advisory Council
CBD	Central Business District
CFR	Code of Federal Regulations
CMAQ	Congestion Management and Air Quality
CTC	Community Transportation Coordinator
CTD	Commission for Transportation Disadvantaged
DCA	Department of Community Affairs
DEP	Department of Environmental Protection
DOPA	Designated Official Planning Agency
DRI	Development of Regional Impacts
EPA	Environmental Protection Agency
F.A.C.	Florida Administrative Code
FAW	Florida Administrative Weekly
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FHWA	Florida Highway Administration
FR	Federal Register
FTA	Federal Transit Administration
FTP	Federal Transportation Plan
FVS	First Vehicle Services, Space Coast Area Transit's vehicle maintenance contractor
GIS	Geographic Information System
GPS	Global Positioning System
HOV	High Occupancy Vehicle
HUD	Housing and Urban Development
IU	Indiana University, Jewel of the Midwest
LCB	Local Coordinating Board
LEP	Limited English Proficiency
LOS	Level of Service
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21 st Century
MNET	Medicaid Non-Emergency Transportation
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSA	Metropolitan Statistical Area
NTD	National Transit Database
O&M	Operating and Maintenance
PD&E	Project Development and Environment
PIO	Public Information Office
PMP	Program Management Plan
RPC	Regional Planning Council
SAFETEA-LU	Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users
SCAT	Space Coast Area Transit
SHS	State Highway System
Space Coast TPO	The transportation planning organization in Brevard County.
SR	State Road
STIP	State Transportation Improvement Program

STTF	State Transportation Trust Fund
TAC	Technical Advisory Committee
TDTF	Transportation Disadvantaged Trust Fund
TDP	Transportation Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TMS	TMS of Brevard, Inc., the Medicaid Non-Emergency Transportation contractor
TOA	Tindale-Oliver and Associates, Inc.
TPO	Transportation Planning Organization
UA	Urbanized Area
UPWP	Unified Planning Work Program
USDOT	U.S. Department of Transportation
VDA	Volunteer Driver Agreement (for VPSI, Inc.)
VIM	Volunteers In Motion
VMT	Vehicle Miles Traveled
VPSI	VPSI, Inc., Space Coast Area Transit's vanpool management contractor
vRide	vRide, Inc., Space Coast Area Transit's vanpool management contractor



LCB AGENDA ITEM
11/13/2017
I

TITLE:

Introduction of Members

DISCUSSION:

REQUESTED ACTION:

None

ATTACHMENTS:

Updated Membership Listing

**BREVARD COUNTY
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED PROGRAM
2017**

COMMUNITY TRANSPORTATION COORDINATOR (CTC)	DESIGNATED OFFICIAL PLANNING AGENCY (DOPA)	STATE MEDICAID OPERATOR
James Liesenfelt, Director Transit Services Department Space Coast Area Transit 401 S. Varr Ave. Cocoa, FL 32922 Phone – (321) 635-7815 Fax - (321) 633-1905 E-mail- Jim.Liesenfelt@brevardfl.gov	Sarah Kraum Multi-Modal Program Specialist Space Coast Transportation Plng Org 2725 Judge Fran Jamieson Wy Bld A Melbourne, FL 32940 Phone - (321) 690-6890 Fax - (321) 690-6827 E-mail – Sarah.Kraum@brevardfl.gov	
LCB ATTORNEY	COMMISSION FOR TRANS. DISADVANTAGED	
Diana Yuan Assistant County Attorney 2725 Judge Fran Jamieson Way Bldg. C Melbourne, FL 32940 Phone - (321) 633-2090 Fax - (321) 633-2096 E-mail Diana.Yuan@brevardfl.gov	John Irvine (Temporary) Area 6 Project Manager 605 Suwannee St., MS-49 Tallahassee, FL 32399-0450 Phone - (850) 410-5712 Fax - (850) 410-5752 TDD 1-800-983-2435 E-mail – John.Irvine@dot.state.fl.us	

Name and Address	Representing	*Term	LCB Status
Don Boisvert, Deputy Mayor City of Cocoa 65 Stone St Cocoa, FL 32922 Phone – (321) 433-8488 Fax – (321) Email – dboisvert@cocoafl.org	Chair	Indefinite	Chair
Diane Poitras Florida Department of Transportation 133 S. Semoran Blvd Orlando, FL 32807-3203 Phone - (407) 482-7860 Fax - (407) 275-4188 E-mail – Diane.Poitras@DOT.state.fl.us	Florida Dept. of Transportation	Indefinite	
VACANT	Florida Dept of Children & Families	Indefinite	
William Crane, Exceptional Education Spct Transportation Department Brevard County School Board 2901 W. King St. Cocoa, FL 32926 Phone - (321) 633-3680 x14006 Fax - (321) 633-3693 E-mail – Crane.William@brevardschools.org	Public Education Community	Indefinite	

Name and Address	Representing	*Term	LCB Status
Almetia Britton Vocational Rehabilitation 1970 Michigan Ave, Bldg A Cocoa, FL 32926 Phone – (321) 690-3280 Fax - (321) 690-3279 E-mail – Almetia.britton@vr.fldoe.org	Florida Dept. of Education	Indefinite	
Dennis Vannorsdall Veteran Services Office 2725 Judge Fran Jamieson Way Bldg. B Viera, FL 32940 Phone - (321) 633-2012 Fax - (321) 637-5432 E-mail – dennis.vannorsdall@brevardfl.gov	Florida Dept. of Veteran’s Affairs	Indefinite	
VACANT	Florida Assoc. of Community Action Agencies rep. Economically Disadvantaged	Indefinite	
Rocky Randels 308 East Central Blvd Cape Canaveral, FL 32920-2610 Phone – (321) 784-5694 E-mail – rockyrandels1@gmail.com	Persons over Sixty Rep. Elderly of the County	Expires 08/19	
Felicia Wilson 1418 Brook Dr Titusville, FL 32780 Phone – (321) 298-5406 E-mail – FRW263@aol.com	Disabled Representative	Expires 10/20	
Linda Howard 946 Golden Beach Blvd. Indian Harbor Beach, FL 32937 Phone - (321) 773-2691 E-mail – lhoward@specialgatherings.com	Citizen Advocate	Expires 11/18	Vice-Chair
Sara Ann Conkling 1305 South Lakemont Dr Cocoa, FL 32922 Phone – (321) 307-2210 FAX – (321) E-mail – saraann7@gmail.com	Citizen Advocate/user	Expires 11/18	
VACANT	State Coordinating Council for Early Childhood Services Children at Risk	Indefinite	
Randy Hunt Senior Resource Alliance 988 Woodcock Road, Suite 200 Orlando, FL 32803 Phone – (407) 514-1802 Fax - (407) 228-1835 E-mail huntr@sraflorida.org	Florida Dept. of Elder Affairs	Indefinite	
VACANT	Private For Profit or Non-Profit Trans. Industry	Indefinite	
Milagros Chervoni Agency for Health Care Admin. 400 W. Robinson St. S-309 Orlando, Fl. 32801 Phone - (407) 420-2486 FAX - (407) 245-0847 E-mail – Milagros.Chervoni@ahca.myflorida.com	Florida Agency for Health Care Administration	Indefinite	

Name and Address	Representing	*Term	LCB Status
VACANT	Regional Workforce Board	Indefinite	
VACANT	Representative Local Medical Community	Indefinite	

Alternates

Name and Address	Representing	*Term	LCB Status
Carlos M. Colón Florida Department of Transportation 133 S. Semoran Blvd Orlando, FL 32807-3203 Phone - (407) 482-7860 Fax - (407) 275-4188 E-mail - Carlos.Colon@DOT.state.fl.us	Florida Dept. of Transportation	Indefinite	
VACANT Fl. Dept. of Children & Families 400 W. Robinson St., S-430 Orlando, FL 32801 Phone - (407) 245-0440 x602 Fax - (407) 245-0575	Florida Dept. of Children & Families	Indefinite	
VACANT	Public Education Community	Indefinite	
Jack Giordano Division of Blind Services 1970 Michigan Ave, A-2 Cocoa, FL 32926 Phone - (321) 634-3680 E-mail - Jack.Giordano@dbs.fldoe.org	Vocational Rehabilitation or Division of Blind Services	Indefinite	
VACANT	Florida Dept. of Veteran Affairs Rep. Veterans	Indefinite	
VACANT	Florida Assoc. of Community Action Agencies rep. Economically Disadvantaged	Indefinite	
Fred McMillian 5008 N. Cocoa Blvd Sharpes, FL 32927 Phone - 321-806-3328 E-mail - mcmillian.freddie9@gmail.com	Persons over Sixty rep. Elderly of the County	Expires 10/20	
Camille Tate 2945 Kemplewick Dr, Apt 308 Melbourne, FL 32935 Phone - (321) 610-4889 E-mail - Yankiecat1999@cfl.rr.com	Disabled Representative	Expires 10/20	
VACANT	Citizen Advocate	Expires	
Robert Wise 2215 Capeview St Merritt Island, FL 32952 Phone - (321) 449-8673 E-mail - bobwise32952@bellsouth.net	Citizen Advocate/System User	Expires 10/20	

Name and Address	Representing	*Term	LCB Status
VACANT	Local Representative for Children at Risk	Indefinite	
Sarah Lightell Senior Resource Alliance 988 Woodcock Rd., Suite 200 Orlando, Fl. 32803 Phone – (407) 514-1816 Fax - (407) 228-1800 E-mail – lightells@sraflorida.org	Florida Dept. of Elder Affairs	Indefinite	
VACANT	Private for Profit or Non-Profit Trans. Industry	Indefinite	
Charlotte Keller Agency for Health Care Admin. 400 W. Robinson St. S-309 Orlando, Fl. 32806 Phone - (407) 420-2496 FAX - (407) 245-0847 E-mail – Charlotte.Keller@ahca.myflorida.com	Designee Agency for Health Care Admin.	Indefinite	
VACANT	Regional Workforce Board	Indefinite	
VACANT	Representative Local Medical Community	Indefinite	

SCTPO Approved 10/12/2017



LCB AGENDA ITEM
11/13/2017
II.

TITLE:

Approval of Meeting Minutes for June 26, 2017

DISCUSSION:

REQUESTED ACTION:

Approve the Meeting Minutes for June 26, 2017

ATTACHMENTS:

Draft Meeting Minutes, June 26, 2017



**JUNE 26, 2017
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED SERVICES**

**SPACE COAST ROOM
SECOND FLOOR
2725 JUDGE FRAN JAMIESON WAY
VIERA, FLORIDA 32940
2:00 P.M. CALL TO ORDER**

DRAFT

****Due to a technical glitch the audio recording of the meeting is unavailable.**

Meeting called to Order at 2:00 p.m.

Pledge of Allegiance

INTRODUCTION OF MEMBERS

Member	Representing	10/24/16		3/13/17		6/26/17	
		Present	Absent	Present	Absent	Present	Absent
Deputy Mayor Don Boisvert, Chairman	Elected Official	-	-	X		X	
Vacant	FL Dept of Children & Families	-	-	-	-	-	-
Diane Poitras	FL Dept of Transportation	X		X		X	
William Crane	Public Education Community	X			X	X	
Almetia Britton	FL Dept of Education		X	X			X
Dennis Vannorsdall	FL Dept of Veteran's Affairs	X			X		X
Vacant	FL Assoc of Comm Action Agencies	-	-	-	-	-	-
Rocky Randels	Persons over 60 Representative	X		X		X	
David Ryan	Disabled Representative	X		X			X
Linda Howard Vice-Chair	Citizen Advocate	X		X		X	
Vacant	State Services - Children at Risk	-	-	-	-	-	-
Randy Hunt	FL Dept of Elder Affairs		X		X	X	
Milagros Chervoni	FL Agency for Health Care Admin	X			X	X	
Sara Ann Conkling	Citizen Advocate / User	X			X	X	
Vacant	Private Trans. Industry	-	-	-	-	-	-
Alternates		Present	Absent	Present	Absent	Present	Absent

Carlos Colon	FL Dept of Transportation	-	-	X	-	-	-
James Tapp, Jr.	Persons over 60 Representative		X		X		X
Jack Giordano	FL Dept of Education	X		X		X	
Vacant	Citizen Advocate	-	-	-	-	-	-
Sarah Lightell	FL Dept of Elders Affairs		X	X			X
Charlotte Keller	Agency for Health Care Admin.		X		X		X
Felicia Wilson	Citizen Advocate / User	X		X		X	
Larry Fowler	Disable Representative		X		X		X

Others Present:

Jim Liesenfelt, CTC/Space Coast Area Transit Director
Sarah Kraum, Space Coast Transportation Planning Organization
Diana Yuan, Assistant County Attorney
Cathy Lively, Space Coast Area Transit
Scott Nelson, Space Coast Area Transit
Terry Jordan, Space Coast Area Transit
Colby Stallings, Space Coast Area Transit
Joe Lammon, Space Coast Area Transit
Lori Hamilton, Space Coast Area Transit
Pat Ryan, Space Coast Area Transit
Lisa Rivera, Logisticare
Darlyn Guldi Mula – CFKC Dialysis

APPROVAL OF MEETING MINUTES, MARCH 13, 2017

Bill Crane, moved to approve the minutes as submitted, seconded by Sara Ann Conkling. Motion carries unanimously.

PUBLIC COMMENT

None

REPORTS - COMMUNITY TRANSPORTATION COORDINATOR’S REPORT, Jim Liesenfelt

Jim Liesenfelt highlighted a few items that were not included in the Agenda Package.

- At the last meeting grant applications for the Section 5310 funds were discussed. It was omitted that Space Coast Center for Independent Living also applied for the funding.
- Transit Services has filled their new Transit Planner position, Mr. Terry Jordan is here today. He has extensive experience and has also worked for Lynx.

- There will be some temporary changes happening in the Transit Services Department / Space Coast Area Transit. I have been asked to be Interim Assistant County Manager, while they are seeking a permanent employee.
- Scott Nelson will be the Interim Transit Services Director during this time period.

TD PLANNING GRANT REPORT

No questions or comments.

SCAT TD PERFORMANCE REPORT CARD

No questions or comments.

VOLUNTEERS IN MOTION REPORT

Rocky Randels – Looking at the bottom of the page, over 1200 successes. The 1200 is for trips?
Lori Hamilton, Yes.

Jim Liesenfelt – Lori has teamed with City of Satellite Beach and they do a wonderful job.

NEW BUSINESS - ELECTION OF VICE-CHAIR

Diana Yuan, Assistant County Attorney, explained the process of nomination and voting for a new Vice-Chair.

Rocky Randels nominated Linda Howard, seconded by Randy Hunt. Linda Howard indicated she would be willing to serve. Hearing no more nominations, motion carried unanimously.

NEW BUSINESS - MEMBER APPLICATION PROCESS, Jim Liesenfelt

There are a handful of open seats that are for volunteer citizens. These seats are approved through the Space Coast Transportation Planning Organization. Currently we are accepting applications for:

- Disabled Representative - Member
- Persons over Sixty Representing Elderly of the County – Alternate
- Disabled Representative – Alternate
- Citizens Advocate/System User – Alternate

Included in your package is a copy of the Membership Application. If you need a copy of the application e-mailed please contact Cathy and she will send it out. These applications are due by

July 24th. The Space Coast Transportation Planning Organization will approve the new appointees at their next meeting.

NEW BUSINESS - TRANSPORTATION DISADVANTAGED TECHNICAL MEMO #2, Jim Liesenfelt

The Technical Memo #2 to our Transit Development Plan major update has been released in draft form. This Plan is being prepared through our consultants, Tindale-Oliver and Associates. A copy has been included in your agenda package. Jim Liesenfelt highlighted some of the key areas:

- Existing Transportation Services
- Review of Plans, Program and Studies
- Situation Appraisal
- Potential Service Gaps and Latent Demand
- Evaluation of Alternatives

There will be additional public meetings to be held in first week of August. The TDP Major Update is for FY 2018-2027 and will be brought before the SCTPO.

NEW BUSINESS – TRANSPORTATION DISADVANTAGED RATE MODEL APPROVAL, Jim Liesenfelt

Every year the Community Transportation Coordinator for Brevard County, which is Space Coast Area Transit, must determine the reimbursement rate for transportation to those clients which have been certified Transportation Disadvantaged. The rate is determined by utilizing a spreadsheet that is supplied by the Florida Commission for the Transportation Disadvantaged.

A copy of the resulting report is included in your package. The rate for the Fiscal Year 2018, which begins on July 1st, is:

- \$2.08 per Ambulatory Passenger Mile
- \$3.57 per Wheelchair Passenger Mile

This rate can be found in Section V. Rate Calculations for Multiple Services.

The Board must approve the Transportation Disadvantaged rates for Fiscal Year 2018.

Motion by Sarah Ann Conkling to approve the rate models as submitted, seconded by Bill Crane. Motion passed unanimously.

NEW BUSINESS – TRANSPORTATION DISADVANTAGED TRUST FUND FORMULA CHANGES AND GRANT APPLICATION, Jim Liesenfelt

Included in your agenda package was an allocation formula study conducted by the Center for Urban Transportation Research. This study details the Florida Transportation Disadvantaged Program Historic Policy and Funding Allocation Process Assessment.

At your desks, you will find an agenda item for the July 11, 2017 Board of County Commissioners Meeting. The agenda is for the next fiscal year Transportation Disadvantaged Trip and Equipment Grant. All this funding is used for providing curb-to-curb services for the Transportation Disadvantaged. None of the funding is used for capital equipment.

This year's allocation contains a decrease of about \$240,000. This is due to two main factors:

- Last year the legislature added a one-year allocation of \$190,000 to the TD Trust Fund, this year this funding was not duplicated.
- A new distribution formula was implemented by the TD Commission which resulted in reallocated funding from urban counties to rural counties.

The information is provided for your knowledge and no action is required by the Board.

MEMBERS REPORT

Meeting adjourned at 3:20 p.m.



LCB AGENDA ITEM
11/13/2017
III.A.

TITLE:

Community Transportation Coordinator's (CTC) Report

DISCUSSION:

Scott Nelson or designee will present written and/or verbal information at the meeting.

REQUESTED ACTION:

None

ATTACHMENTS:

CTC Report

CTC REPORT

Fixed Route Service

Fiscal Year 17 shows a decrease of about 5.7% for the year. Total ridership is 2,125,594 (not finalized) compared to 2,255,121 for Fiscal Year 16.

The drop in ridership is same as describe as before, it is due to three reasons: (1) the number of students using the EFSC Class Pass is down this year. Both EFSC and our drivers have been active in enforcing the pass to ensure only EFSC students are using the pass, (2) fuel costs. The lower gasoline prices have allowed some riders to be able to afford to drive more often, (3) a better economy allowing people to spend extra funds on driving.

New Route Changes

Several changes to our fixed route bus were made on October 1, 2017. A summary of the changes are:

North:

- Rt. 1 Cut lightly used trip in the morning on Rt. 1C to Viera Gov't. Center. Extended last trip on Rt. 1 to go to Titusville.
- Rt. 3 Changed time table to meet new Rt. 4 schedule at Merritt Square Mall.
- Rt. 4 Changed time table. Evenly spaced the three buses running on Rt. 4 to 20 minutes apart. Aligned Rt. 4 to meet Rts. 1, 4, 6, 8 at Cocoa Transit Center.
- Rt. 6 Changed time table. Evenly spaced the three buses running on Rt. 6 to 20 minutes apart. Aligned to meet the other buses. On Cocoa Loop, permanently moved bus stop at Walmart from store entrance out to Clearlake Rd. Every trip goes to Cocoa Commons Publix.
- Rt. 7 Changed time table to meet with new Rt. 6 schedule at Barton & Cedar Transfer Center in Rockledge.
- Rt. 8 Changed time table to meet other buses at Cocoa Transit Center.

South:

- Rt. 22 Added Palm Bay Hospital to the route. Changed time table accordingly.
- Rt. 23 Took off Palm Bay Hospital. Added Eastern Florida State College- Palm Bay.
- Rt. 28 Moved bus stop off EFSC- Melbourne campus at request of the college. Changed transfer point with Rt. 29 to Wickham & Leisure Way, at Wickham Park Rec. Center. Added Post Rd.-Croton Rd.-Parkway Dr. loop.
- Rt. 29 Moved bus stop off EFSC- Melbourne campus. Changed transfer point to Wickham & Leisure Way. Changed routing around the college.

Budget

The Fiscal Year 2018 Budget was approved by the Brevard County Board of County Commissioners on September 26, 2017. Service levels will remain the same.

Bus Stops

Designs for 16 ADA bus stops with benches or shelters are at the City of Titusville for permitting. It is expected that construction on those locations will begin in July.

The sidewalk project on A1A looks almost complete and includes several dozen accessible stops along with opportunities for benches and/or shelters.

FDOT has built about 6 accessible bus stops on US #1 between Titusville and Port St. John.

The Space Coast TPO has programmed funding to update the ADA Accessibility Study. The results of the update will be available in 2018.

That's it! We may have some updates at the meeting.



LCB AGENDA ITEM
11/13/2017
III.B.

TITLE:

Transportation Disadvantaged Planning Grant Report

DISCUSSION:

The attached report is for the LCB member's information and review.

REQUESTED ACTION:

None

ATTACHMENTS:

TD Planning Grant Report



LCB AGENDA ITEM
11/13/2017
III.C.

TITLE:

Space Coast Area Transit Transportation Disadvantaged Performance Report Card

DISCUSSION:

The attached report is for the LCB member's information and review.

REQUESTED ACTION:

None

ATTACHMENTS:

Transportation Disadvantaged Performance Report Card



LCB AGENDA ITEM
11/13/2017
III.D.

TITLE:

Volunteers in Motion Report

DISCUSSION:

The attached report is for LCB member's information and review.

REQUESTED ACTION:

None

ATTACHMENTS:

Volunteers in Motion Report



Title: Volunteers in Motion (VIM)

This report is an update for the Volunteers in Motion Program.

Program Developments:

Recruitment:

Opportunities exist within the Volunteers in Motion program for Vehicle Operators and Staff Support for both the north and south offices. Contact: Lori Hamilton, Coordinator, at 321-635-7999 or 321-506-7041 for more information.

Active Volunteers: 23

New Volunteers: 0

General:

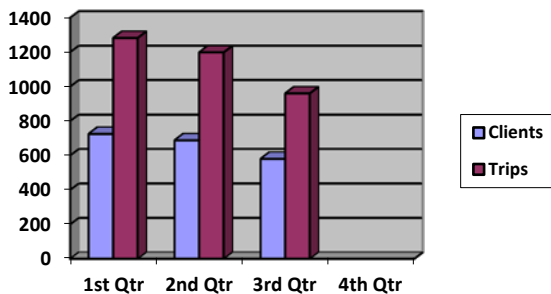
On August 28th 2017, we took delivery of two Mobility Ventures MV-1's. These vehicles are built from the ground up with the disabled in mind. Especially those confined to wheel chairs.

Our existing fleet was not appropriate to safely transport clients using electric wheel chairs and require the specialized care provided by Volunteers in Motion.

The main advantage of the MV-1's is to allow easier loading and unloading of wheel chair bound clients and provide improved seating and visibility.



Successes FY 2016:





LCB AGENDA ITEM
11/13/2017
IV.A.

TITLE:

Approval of Annual Operating Report

DISCUSSION:

Each Community Transportation Coordinator (CTC) is required to submit an Annual Operating Report (AOR) to the Commission for the Transportation Disadvantaged. The Commission for the Transportation Disadvantaged compiles all the reports into a statewide operations report and utilizes the data to assess the CTC performance. The data in this report is also used to determine a portion of the yearly Trip and Equipment Grant distribution. Of these total grant allocation formulas, 25% is related to total system passenger trips and 25% system vehicle miles traveled.

Staff will provide a presentation at the meeting on this year's AOR.

REQUESTED ACTION:

LCB to certify the Annual Operating Report

ATTACHMENTS:

Draft Annual Operating Report



LCB AGENDA ITEM
11/13/2017
IV.B.

TITLE:

Annual Approval of By-Laws

DISCUSSION:

The By-Laws of the Brevard County Local Coordinating Board for the Transportation Disadvantaged is required to be updated and approved by the LCB every year. Currently, there are no changes to the existing By-Laws

REQUESTED ACTION:

Approval of the By-Laws for the Local Coordinating Board. If the LCB wishes to make significant changes, the By-Laws will be brought back to the next LCB Meeting.

ATTACHMENTS:

Draft By-Laws of the Brevard County Local Coordinating Board for the Transportation Disadvantaged



LCB AGENDA ITEM
11/13/2017
IV.C.

TITLE:

Annual Approval of Grievance Procedures

DISCUSSION:

The Grievance Procedures of the Brevard County Local Coordinating Board for the Transportation Disadvantaged is required to be updated and approved by the LCB every year. Currently, there are no changes to the existing Grievance Procedures.

REQUESTED ACTION:

Approval of the Grievance Procedures for the Local Coordinating Board. If the LCB wishes to make significant changes, the Grievance Procedures will be brought back to the next LCB Meeting.

ATTACHMENTS:

Draft Grievance Procedures of the Brevard County Local Coordinating Board for the Transportation Disadvantaged



LCB AGENDA ITEM
11/13/2017
V.

TITLE:

Member Reports

DISCUSSION:

If any LCB member would like to make an announcement or ask if the LCB would address an item at the next meeting.

REQUESTED ACTION:

None

ATTACHMENTS:

None



LCB AGENDA ITEM
11/13/2017
VI.

TITLE:

Public Hearing

DISCUSSION:

Even though the Board takes public comment at each LCB meeting and publicizes each LCB meeting. The Commission for the Transportation Disadvantaged requires that we hold a Public Hearing once per year.

REQUESTED ACTION:

The LCB must adjourn the regular meeting and then open the Public Hearing

ATTACHMENTS:

None