



Agenda

Local Coordinating Board for Transportation Disadvantaged Services

2725 Judge Fran Jamieson Way Viera, Florida 32940
Space Coast Room, Building C, Second Floor
August 8, 2022 10:30 A.M. Call to Order

Item I. Introduction of Members

Item II. Meeting Minutes

Item III. Reports

Section 3.01 Community Transportation Coordinator's Report

Section 3.02 Transportation Disadvantaged Planning Grant Report

Section 3.03 Brevard County Transit Services Transportation Disadvantaged Performance Report Card

Section 3.04 Volunteers in Motion Report

Section 3.05 Transit Directors Report

Item IV. New Business

Section 4.01 Approved Rate Model

Section 4.02 CTD Audit

Section 4.03 2023-2032 Transit Development Plan

Item V. Old Business

Item VI. Member Reports

Item VII. Public Comment

Item VIII. Adjournment

For recording purposes, please remember to speak directly into the microphone.

Public comments will be heard on items that do not appear on the agenda of this meeting. Please note that State Law and Administrative Rules prevent the Coordinating Board from taking any formal action on such items as discussed at this time. The Local Coordinating Board may schedule such items as act upon them in the future. The Chairperson is authorized to limit discussion, as necessary, with each commentary limited to three (3) minutes.

Notice: If a person desires to appeal any decision made by the Local Coordinating Board with respect to any matter considered at this meeting, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of this proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. Persons seeking to preserve a verbatim transcript of the record must make those arrangements at their own expense. The needs of hearing or visually impaired persons shall be met if the Transit Services Department is contacted at 321-635-7815 at least 48 hours prior to the public meeting by any person wishing assistance.

Local Coordinating Board Agenda Item

August 8, 2022

Item I. Introduction of Members

Discussion:

Requested Action:

No Action Required

Attachments:

Membership Listing

Brevard County Local Coordinating Board for Transportation Disadvantaged Program 2022

Community Transportation Coordinator:

Terry Jordan, Director Transit Services Department
Space Coast Area Transit
401 South Varr Avenue, Cocoa FL 32922
Phone: (321) 635-7815 Fax: (321) 633-1905
Terry.Jordan@BrevardFL.gov

Designated Official Planning Agency

Sarah Kraum, Multi-Modal Program Specialist
Space Coast Transportation Planning Organization
2725 Judge Fran Jamieson Way, Building A, Melbourne FL 32940
Phone: (321) 690-6890 Fax: (321) 690-6827
Sarah.Kraum@BrevardFL.gov

State Medicaid Operator

Vacant

Local Coordinating Board Attorney

Robin Rogers, Esq. Assistant County Attorney
2725 Judge Fran Jamieson Way, Building C, Melbourne FL 32940
Phone: (321) 633-2090 Fax: (321) 633-2096
Robin.Rogers@BrevardFL.gov

Commission for Transportation Disadvantaged

Kyle Mills Area 4 Project Manager
605 Suwannee Street MS-49, Tallahassee FL 32399-0450
Phone: (850) 410-5713 Fax: (850) 410-5752 T.D.D. 711
Kyle.Mills@Dot.State.FL.US

Brevard County Transit Services

Terry Jordan Transit Services Department
Space Coast Area Transit
401 South Varr Avenue, Cocoa FL 32922
Phone: (321) 635-7815 Fax: (321) 633-1905
Terry.Jordan@BrevardFL.gov

Members

Name and Address	Representing	Term	Status
Andrea Young City of West Melbourne Council Member 728 Wyeth Street West Melbourne FL 32904-7400 Phone – (321) 480-2770 E-mail – Ayoung@westmelbourne.gov	Chair	Indefinite	Chair
Luciana Taylor Florida Department of Transportation 719 S Woodland Boulevard Deland FL 32720 Phone - (386) 943-5119 E-mail – Luciana.Taylor@DOT.state.fl.us	Florida Department of Transportation	Indefinite	Member
Vacant	Florida Department of Children & Families	Indefinite	-
Vacant	Public Education Community	Indefinite	-
Jennifer Shirreffs Vocational Rehabilitation 1970 Michigan Ave, Bldg A Cocoa, FL 32926 Phone – (321) 690-3280 Fax – (321) 690-3279 E-mail – Jennifer.Shirreffs@vr.fl DOE.org	Florida Department of Education	Indefinite	Member
Dennis Vannorsdall Veteran Services Office 2725 Judge Fran Jamieson Way Bldg. B Viera, FL 32940 Phone - (321) 633-2012 Fax – (321) 637-5432 Dennis.Vannorsdall@brevardfl.gov	Florida Department of Veteran’s Affairs	Indefinite	Member
Vacant	Florida Association of Community Action Agencies representing Economically Disadvantaged	Indefinite	-
Rocky Randels Mayor Emeritus City of Cape Canaveral PO Box 308 Cape Canaveral FL 32920 Phone – (321) 536-2864 R.Randels@cityofcapecanaveral.org	Persons over Sixty Representing Elderly of the County	Expires 02/24	Member
Camille Tate 2945 Kemblewick Dr, Apt 308 Melbourne, FL 32935 Phone – (321) 372-4899 E-mail – ctate2076@att.net	Disabled Representative	Expires 02/24	Member

Name and Address	Representing	Term	Status
Linda Howard 946 Golden Beach Blvd. Indian Harbor Beach, FL 32937 Phone - (321) 773-2691 LHoward@specialgatherings.com	Citizen Advocate	Expires 07/23	Vice-Chair
Jennifer Cleveland 2100 Hallwood Place Melbourne, FL 32901 Phone – (321) 302-3989 E-mail – 33jencl@gmail.com; jen.melbourne72@gmail.com	Citizen Advocate	Expires 07/23	Member
Vacant	State Coordinating Council for Early Childhood Services – Children at Risk	Indefinite	-
Karla Radka Senior Resource Alliance 988 Woodcock Road, Suite 200 Orlando, FL 32803 Phone – (407) 514-1802 Fax – (407) 228-1835 E-mail karla.radka@sraflorida.org	Florida Department of Elder Affairs	Indefinite	Member
Vacant	Private for Profit or Non- Profit Transportation Industry	Indefinite	-
Victoria Anderson Agency for Health Care Admin. 400 W. Robinson St. S-309 Orlando, Fl. 32806 Phone – (407) 420-2483 Victoria.Anderson@ahca.myflorida.com	Florida Agency for Health Care Administration	Indefinite	Member
Vacant	Regional Workforce Board	Indefinite	-
Vacant	Representative Local Medical Community	Indefinite	-

Alternates

Name and Address	Representing	Term	Status
Carlos M. Colón Florida Department of Transportation 420 W. Landstreet Dr Orlando, FL 32824 Phone - (407) 319-8174 E-mail – Carlos.Colon@DOT.state.fl.us	Florida Department of Transportation	Indefinite	Alternate
Vacant	Florida Department of Children & Families	Indefinite	-
Vacant	Public Education Community	Indefinite	-
Audrey Turner Division of Blind Services 1970 Michigan Ave, A-2 Cocoa, FL 32926 Phone – (321) 634-3680 E-mail – Audrey.Turner@dbs.fldoe.org	Vocational Rehabilitation or Division of Blind Services	Indefinite	Alternate
Vacant	Florida Department of Veteran’s Affairs	Indefinite	-
Arlene Naulty 3924 Southwind Drive West Melbourne FL 32904 Phone – (321) 768-9500 Cell – (321) 890-2839 Email – Amnaulty@aol.com	Persons over Sixty Representing Elderly of the County	Expires 02/24	Alternate
Felicia Wilson 1418 Brook Dr Titusville, FL 32780 Phone – (321) 593-6605 E-mail – FRW263@aol.com	Disabled Representative	Expires 02/24	Alternate
James Springer 20 Sutton Street Rockledge FL 32955 Phone – (321) 863-8365 Email – FRW263@aol.com	Citizen Advocate	Expires 07/23	Alternate
Vacant	Citizen Advocate/ System User	Expires	-
Vacant	Local Representative for Children at Risk	Indefinite	-
Vacant	Florida Department of Elder Affairs	Indefinite	-
Vacant	Private for Profit or Non-Profit Transportation Industry	Indefinite	-

Name and Address	Representing	Term	Status
Ivonne Perez Agency for Health Care Admin. 400 W. Robinson St. S-309 Orlando, Fl. 32806 Phone – (407) 420-2493 Ivonne.Perez@ahca.myflorida.com	Designee Agency for Health Care Administration	Indefinite	Alternate
Vacant	Regional Workforce Board	Indefinite	-
Vacant	Representative Local Medical Community	Indefinite	-

07/28/2022

Local Coordinating Board Agenda Item

August 8, 2022

Item II. Meeting Minutes

Discussion:

Requested Action:

Approve the Meeting Minutes for February 28, 2022

Attachments:

Draft Meeting Minutes, February 28, 2022



Meeting Minutes

Local Coordinating Board for Transportation Disadvantaged Services

2725 Judge Fran Jamieson Way Viera, Florida 32940
Florida Room, Building C, Third Floor
February 28, 2022 10:30 A.M. Call to Order

Item I. Introduction of Members

Motion requested to allow Chairwoman Young to attend and vote virtually.

Motion to allow virtual vote and attendance: Camille Tate

Second: Jennifer Cleveland

Motion passes 7:1

Member	Representing	05/24/2021	11/29/2021	02/28/2022
Andrea Young, Chair	Elected Official	Present	Present	Virtual
Vacant	Florida Department of Children & Families	Vacant	Vacant	Vacant
Luciana Taylor	Florida Department of Transportation	Present	Present	Present
Vacant	Public Education Community	Vacant	Vacant	Vacant
Almetia Britton	Florida Department of Education	Present	Absent	Present
Dennis Vannorsdall	Florida Department of Veteran’s Affairs	Absent	Present	Present
Vacant	Florida Association of Commission Action Agencies	Vacant	Vacant	Vacant
Rocky Randels	Persons over 60 Representative	Present	Absent	Absent
Camille Tate	Disabled Representative	Present	Present	Present
Linda Howard Vice – Chair	Citizen Advocate	Present	Present	Present
Vacant	State Services – Children at Risk	Vacant	Vacant	Vacant



Member	Representing	05/24/2021	11/29/2021	02/28/2022
Karla Radka	Florida Department of Elder Affairs	Absent	Absent	Absent
Victoria Anderson	Florida Agency for Healthcare Administration	Vacant	Present	Present
Jennifer Cleveland	Citizen Advocate System User	Absent	Absent	Present
Vacant	Private Transportation Industry	Vacant	Vacant	Vacant

Alternates	Representing	05/24/2021	11/29/2021	02/28/2022
Carlos Colon	Florida Department of Transportation	Absent	Absent	Absent
Audrey Turner	Vocational Rehabilitation or Division of Blind Services	Absent	Absent	Absent
Arlene Naulty	Persons over 60 Representative	Present	Present	Present
Felicia Wilson	Disabled Representative	Present	Present	Present
James Springer	Citizen Advocate	Present	Present	Present
Vacant	Florida Department of Elder Affairs	Vacant	Vacant	Absent
Ivonne Perez	Florida Agency for Healthcare Administration	Absent	Absent	Absent

Others Present	Representing
Terry Jordan	Brevard County Transit Services
Robin Rogers	Assistant County Attorney
Sarah Beazley	Assistant County Attorney
Sarah Kraum	Space Coast Transportation Planning Organization
Lance Parker	Brevard County Transit Services
Melisa Barrett	Brevard County Transit Services
Israel Rodriguez	Brevard County Transit Services
Ron Shepard	Brevard County Transit Services
Kenneth Harley	Brevard County Transit Services
Jocelyn Scott	Brevard County Transit Services
Carmen Baez	Brevard County Transit Services
Lori Hamilton	Brevard County Transit Services
Susanne Majusiak	Brevard County Transit Services

Item II. Meeting Minutes

Approval of Board Meeting Minutes from November 29, 2021 Regular Board Meeting. Item II notates incorrect date of previous meeting, requesting correction.

Motion to approve meeting minutes with date correction: Dennis Vannorsdall

Second: Almetia Britton

Motion passed unanimously.

Item III. Reports

Section 3.01 Community Transportation Coordinator's Report – Carmen Baez

Space Coast Area Transit is having difficult time finding drivers, especially with a commercial driver's license. Have held multiple job fairs to attempt to recruit employees. Our main concern is actually trying to find drivers.

Additional events include:

- Ridership building – Eastern Florida State College locations
- Trolley unveiling – Indian Harbor
- Founders Day Parade – Satellite Beach
- Multi-cultural Fair – Palm Bay
- Elves for Elders – Countywide providing care packages for seniors

If you know anyone with a commercial driver's license and passenger endorsement, please send them our way.

Section 3.02 Transportation Disadvantaged Planning Grant Report – Terry Jordan

Reminder these are just reports for your information. No action items are requested.

Space Coast Area Transit is designated as the official planning agency, we work with the Space Coast Transportation Planning Organization closely them to make sure the functions of the Local Coordinating Board have been met, including:

- Develop and maintain a process for appointment and reappointment of the voting and nonvoting members of the Local Transportation Coordination Board
- Agendas
- Official Minutes
- The next Transportation Disadvantaged Service Plan Annual Update will be coming up for approval in November.

- We also work very closely with the Space Coast Transportation Planning Organization to update the local and regional comprehensive plans.
- Provide technical assistance in the event where there is a need when applications submitted
- Anything Commission Members may need in the process of completing their duties.

No questions on the Planning Grant Report

Section 3.03 Brevard County Transit Services Transportation Disadvantaged Performance Report Card – Carmen Baez

Ridership has been going up, dip in October after the new COVID-19 strand.

Linda Howard: Noticed last time there was a dip in ridership, was another new strand

Carmen: January 2020 there were 10,000 trips. In January 2021 there were only 4800 trips. Reduction has a lot to do with training centers, but it is starting to increase.

Jennifer Cleveland inquired about masks on buses, some people complained that they didn't want to ride if people weren't wearing masks.

Carmen Baez explained that we are under the Federal Mandate of the Transportation Safety Administration and yes, we are still required to wear masks on the vehicles.

Section 3.04 Volunteers in Motion Report – Lori Hamilton

Clients and trips are building back, we are in the 700 range where normally at this time we are close to 1,000. This has a lot to do with the pandemic. I am noticing a consistent trend of doctors calling clients last minute to cancel or reschedule appointments.

Trolley and Founder's Day Events brought in 6 new volunteers for the coastal areas and Satellite Beach.

No questions.

Section 3.05 Transit Director's Report

Our ridership numbers on fixed routes remain approximately 78 to 80 percent of what it was pre-pandemic. Currently we are at 122,948 riders for January 2022, which is the most current month of ridership that we have. Comparing to this time last year, which was 120,000, we are just 2 percent over that. Overall YTD we are 6 percent higher than the same point last year. We are slowly and steadily regaining ridership. For demand response service we are at about 60 percent of what we were in 2019 numbers. We are working with our advertising firm to help promote and encourage new ridership.



In the 2022 legislative session our goal is to regain our funding to 55 million, which is what it was previously, but we are potentially looking at 6 million in TD dollars. If this happens it will affect about 44 of the systems that provide service to our transportation disadvantaged. I am just letting our board know of the possible ramifications that may come with the significant reduction in funding.

Jennifer Cleveland asked what can we as a board do to help with this?

Terry Jordan explained that the individuals responsible for designating the funds need to understand what the ramification could be to our transportation disadvantaged population if transit services does not receive this funding.

Jennifer asked do we need to reach out to senators and representatives?

Terry Jordan replied yes, that is House Bill 157, and Senate Bill 398.

Terry Jordan played the new Space Coast Area Transit Video.

Item IV. New Business

Section 4.01 Government in the Sunshine – Robin Rogers

County Attorney Robin Rogers provided a power point presentation discussing the Sunshine Law.

No questions.

Section 4.02 Function of the Local Coordinating Board – Terry Jordan

Transit Director Terry Jordan provided a Local Coordinating Board Member Training presentation regarding board member duties, and emphasized the grievance procedure and form.

Discussion:

The grievance process starts with the individual contacting Space Coast Area Transit directly, and then we work with them to address the concern. Not to trivialize anyone's concerns, but not everything will be considered a grievance. The whole nature of the board is to look at the services being provided, then see how we can better serve our communities and the designated areas that we advocate for. Further discussion continued regarding what should, and should not be brought to grievance committee.



Section 4.03 Overview of Transit Survey Results – Sarah Kraum

Senior Transportation Planner Sarah Kraum provided a Transit Survey TDLCB presentation.

Discussion:

Transit Survey Project purpose and results were discussed.

Item V. Old Business

Section 5.01 Member Jennifer Cleveland Request for Discussion

Local Coordinating Board Member Jennifer Cleveland discussed previous complaints.

Item VI. Member Reports

No member reports.

Item VII. Public Comment

No public comment.

Item VIII. Adjournment

Meeting adjourned 12:08 p.m.

Local Coordinating Board Agenda Item

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Item III. Reports

Section 3.01 Community Transportation Coordinator's Report

Discussion:

The attached report is for the Local Coordinating Board Member's information

Requested Action:

No Action Requested

Attachments:

Community Transportation Coordinator's Report

Community Transportation Coordinator Report

August 8, 2022

Airport Mass Casualty Exercise-February 25, 2022, Melbourne Airport

Touch a Truck, March 26, 2022, Sand Point Park Titusville

Youth Football Camp, April 23, 2022, Gibson Field Sycamore Titusville

BPTAC Working Workshop Transit Travel Training, April 29, 2022, Viera-Cocoa

Tourism & Transit Summit, May 26, 2022, Kennedy Space Center

Summer Reading Program, June 4, 2022, Catherine Schweinsberg Rood Central Library, Cocoa



Local Coordinating Board Agenda Item

August 8, 2022

Item III. Reports

Section 3.02 Transportation Disadvantaged Planning Grant Report

Discussion:

The report will be provided at the meeting for the quarterly report for the Local Coordinating Board Member's information and review.

Requested Action:

No Action Required

Attachments:

Transportation Disadvantaged Grant Report

Local Coordinating Board Agenda Item

August 8, 2022

Item III. Reports

Section 3.03 Brevard County Transit Services Transportation Disadvantaged Performance Report Card

Discussion:

The attached report is for the Local Coordinating Board Member's information and review

Requested Action:

No Action Required

Attachments:

Transportation Disadvantaged Performance Report Card

Local Coordinating Board Agenda Item

August 8, 2022

Item III. Reports

Section 3.04 Volunteers in Motion Report

Discussion:

The report will be provided at the meeting for the quarterly report for the Local Coordinating Board Member's information and review.

Requested Action:

No Action Required

Attachments:

Volunteers in Motion Quarterly Report

LCB AGENDA ITEM

Title: Volunteers in Motion (VIM)

This report is an update for the Volunteers in Motion Program.

Program Developments:

Recruitment:

Opportunities exist within the Volunteers in Motion program for Vehicle Operators and Support Staff for both the north and south offices. **Contact Lori Hamilton at 321-635-7999 or 321-506-7041 for more information.**

Active Volunteers: 19

New Volunteers: 0

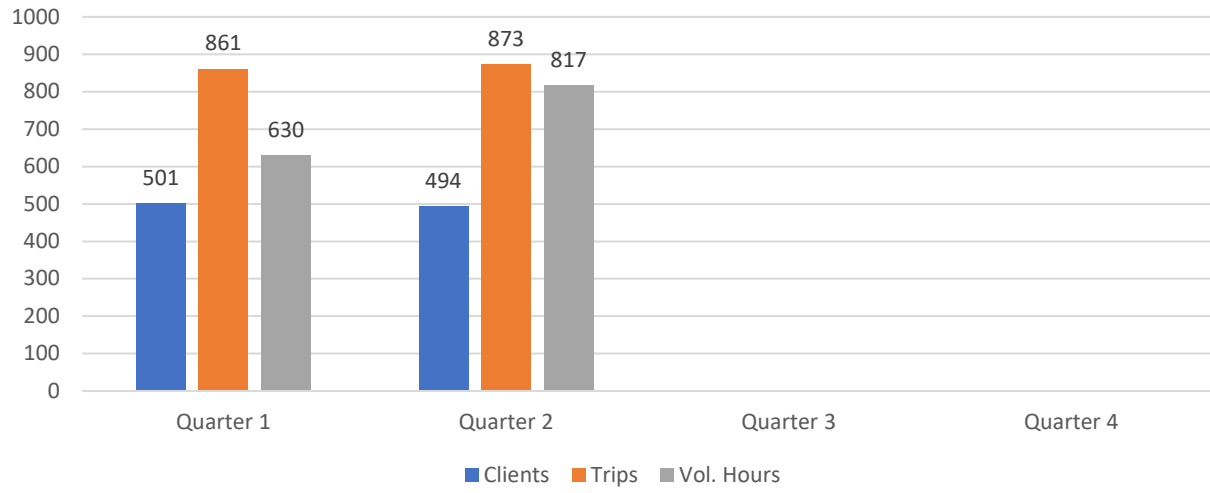
General:

“From Earth to Space” Tourism & Transit Summit was at the Kennedy Space Center Visitor Complex on Thursday, **May 26, 2022**. VIM participated and was one of 6 vendors set up in the morning to greet guests, highlight our program and answer questions. **We reached out to almost all attendees.** It was a super event!

VIM participated in the **Summer Reading Kickoff Party at the Cocoa Library** on Saturday, **June 4, 2022** from 10:00am-1:00pm. It was a real success for the library. It was none stop kids and parents. The theme was “Oceans of Possibilities” and included face painting to special guests like Gator Bill Robb. VIM had a table set up and **spoke to parent’s about volunteering for a few hours while their kids are in school.**

VIM was one of the presenters at the **FPTA/FDOT/CUTR Professional Development Workshop & Transit Summit on Wednesday, June 8, 2022** at the Embassy Suites in Tampa FL. VIM was part of the **Transit Services Planning and Development in Partnership with Community Based Organizations, Volunteers and Customer Advocates** session. Our slide presentation gave an overview of how the program functions and some pros and cons running a unique driver program like ours.

VIM Program Statistics CY 2022



Local Coordinating Board Agenda Item

August 8, 2022

Item III. Reports

Section 3.05 Transit Directors Report

Discussion:

Terry Jordan, Transit Director will report on current events at Space Coast Area Transit

Requested Action:

No Action Required

Attachments:

Local Coordinating Board Agenda Item

August 8, 2022

Item IV. New Business

Section 4.01 Approved Rate Model

Discussion:

A copy of the Approved Rate Model information will be provided at the meeting for the Local Coordinating Board Member's information and review.

Requested Action:

No Action Requested

Attachments:

None

Local Coordinating Board Agenda Item

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Item IV. New Business

Section 4.02 CTD Audit

Discussion:

Requested Action:

No Action Requested

Attachments:

Presentation

Local Coordinating Board Agenda Item

August 8, 2022

Item IV. New Business

Section 4.03 2023-2032 Transit Development Plan Presentation

Discussion:

Requested Action:

No Action Required

Attachments:

None

Local Coordinating Board Agenda Item

August 8, 2022

Item VI. Member Reports

Discussion:

If any Local Coordinating Board Member would like to make an announcement, or ask if the Local Coordinating Board would address an item at the next meeting.

Requested Action:

No Action Required

Attachments:

None

Local Coordinating Board Agenda Item

August 8, 2022

Item VII. Public Comment

Discussion:

Discussion open for comments from the public

Requested Action:

No Action Required

Attachments:

None

Local Coordinating Board Agenda Item

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Item VIII. Adjournment

Discussion:

Requested Action:

Attachments:

None