



**MINUTES OF
JUNE 27, 2016
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED SERVICES**



**FLORIDA ROOM
BUILDING C, 3RD FLOOR
2725 JUDGE FRAN JAMIESON WAY
VIERA, FLORIDA 32940
10:15 A.M. CALL TO ORDER**

INTRODUCTION OF MEMBERS

Member	Representing	11/16/15		4/25/16		6/27/16	
		Present	Absent	Present	Absent	Present	Absent
Councilwoman Martha Long, Chair	Elected Official	-	-	X		X	
Vacant	FL Dept of Children & Families	-	-	-	-	-	-
Diane Poitras	FL Dept of Transportation	X		X			X
William Crane	Public Education Community		X	X		X	
Almetia Britton	FL Dept of Education	X		X			X
Dennis Vannorsdall	FL Dept of Veteran's Affairs	X		X			X
Vacant	FL Assoc of Comm Action Agencies	-	-	-	-	-	-
Vacant	Persons over 60 Representative					-	-
David Ryan	Disabled Representative		X	X		X	
Linda Howard Vice-Chair	Citizen Advocate	X		X			X
Vacant	State Services - Children at Risk	-	-	-	-	-	-
Randy Hunt	FL Dept of Elder Affairs		X	X		X	
Milagros Chervoni	FL Agency for Health Care Admin	-	-	X		X	
Sara Ann Conkling	Citizen Advocate / User	X		X		X	
Vacant	Private Trans. Industry	-	-	-	-	-	-
Alternates		Present	Absent	Present	Absent	Present	Absent
Samuel Weekley	FL Dept of Transportation		X		X		X
James Tapp, Jr.	Persons over 60 Representative		X		X		X
Jack Giordano	FL Dept of Education	X			X		X

Vacant	Citizen Advocate	-	-	-	-	-	-
Sarah Lightell	FL Dept of Elders Affairs		X		X		X
Charlotte Keller	Agency for Health Care Admin.	X			X		X
Felicia Wilson	Citizen Advocate / User	X		X		X	
Larry Fowler	Disable Representative	X			X	X	

Matthew Soss, Assistant County Attorney
 Jim Liesenfelt, CTC /Space Coast Area Transit Director
 Rocky Randel, Transit One
 Steve Bostel, Space Coast TPO
 Georgina Gillette, Space Coast TPO
 Lisa Hickman, Space Coast TPO
 Pat Ryan, Space Coast Area Transit
 Joe Lammon, Space Coast Area Transit
 Colby Stallings, Space Coast Area Transit
 Gennaro Saliceto, Space Coast Area Transit
 Scott Nelson, Space Coast Area Transit
 Cathy Lively, Space Coast Area Transit

APPROVAL OF MEETING MINUTES, APRIL 25, 2016

Spell correction for McNaulty to Naulty
 Add “Long” to Councilwoman

Motion to accept submitted minutes with discussed changes by Felicia Wilson, seconded by Millie Chervoni. Motion passed unanimously.

PUBLIC COMMENT

No Public Comment

REPORTS - COMMUNITY TRANSPORTATION COORDINATOR’S REPORT, Jim Liesenfelt

- CTC Report is at their desk
- Fixed Route Service
 - Transportation Disadvantaged Service
 - Budget – 5,7,1 additional hours (+60)
 - Bus Stops
 - Transit One

Sara Ann Conkling – She believes, during her advocacy with the County Commissioners, we have enough votes to receive an increase in the budget for improving public transit increase. Please keep your eye on the County Agenda to attend the meetings to help support an increase in Public Transit funding.

David Ryan – Bus stop installation for existing stops is there modification to the stops for accessibility reasons? *Jim Liesenfelt – Yes, as new shelters go in they will be accessible, as far as existing stops, as we get the construction contractors on contract we will work on bringing up accessibility to the current bus stops.*

David Ryan - Is there any discussion about putting in bus shelters at any new bus stops? *Jim Liesenfelt – Yes, an RFP will be going out to contract with a company to install bus shelters in the incorporated areas of Brevard. Titusville is working on their shelters and the City of Satellite Beach is working with FDOT to put bus stops pads. Palm Bay has which will be added 12 shelters and 10 benches and those will be accessible. Commissioner Smith is working on receiving donated money and having the Sherriff's department install some shelters.*

Councilwoman Long – In Titusville, Hopkins is slated for Complete Streets; the city when working with SCTPO and doing the road work, should they put in a request for pads? *Jim Liesenfelt - Yes please, depending on who is doing the work. Georgiana Gillette - Kevin Cook is now designing the Titusville, and now would be a good time to add the shelter pads.*

Councilwoman Long – I will speak with the City Manager regarding working with the SCTPO and Transit to discuss shelters. Is there an action that this board could make? *Jim Liesenfelt - other than send a request to the TPO to speak with Transit staff during design phase.*

Discussion ensued regarding accessibility and responsibility.

Jim Liesenfelt - If want to do a workshop, to give staff appropriate time, it would be at least 9 to 10 months out. The workshop could include drive way design, overhangs, over and beyond accessibly. We could include the private entities along with Cities and County Staff. This could be included in the next procurement for a Consulting firm, something like to develop transit accessibly training 101 per say.

First action would be write a letter to the Space Coast TPO requesting that they write a letter to each of the Cities and Brevard County with what is need with regard to bus stop accessibility. Motion by Sara Ann Conkling. Seconded by Millie Chervoni. Motion passed unanimously.

Second action is to do a preliminary search on scope and funding source for the transit accessibility workshop. Motion by Randy Hunt. Seconded by Sara Ann Conkling. Passed unanimously.

TD PLANNING GRANT REPORT

No Action

SCAT TD PERFORMANCE REPORT CARD

No Action

VOLUNTEERS IN MOTION REPORT

No Action

OLD BUSINESS - APPROVAL OF REVISED CANCELLATION AND NO-SHOW POLICY, Jim Liesenfelt

As per discussed at the last LCB meeting, the change was made by adding “there is no monetary”.

Motion to approve the revised Cancellation and No Show Policy by Rocky Randel and seconded by Randy Hunt. Motion approved unanimously.

OLD BUSINESS - DRAFT ADVOCACY LETTER TO SCTPO, Jim Liesenfelt

Sara Ann Conkling – I would like to recommend two changes:

- Change first sentence
- Add Appendix to include graph that includes the per capita with Brevard against Volusia

Motion by Sara Ann Conkling to approved the Advocacy letter with the recommended changes. Seconded by Dennis Vannorsdall. Motion passed unanimously.

NEW BUSINESS - TRANSPORTATION DISADVANTAGED RATE MODEL APPROVAL, Jim Liesenfelt

Jim Liesenfelt outlined the Rate Model Worksheets that were included in the packages. Staff needs board to approve it.

Motion to approve the Rate Model as submitted Sara Ann Conkling and seconded by David Ryan. Motion passed unanimously.

NEW BUSINESS - MEMBERSHIP APPLICATION PROCESS, Jim Liesenfelt

These are seats that must be approved by the TPO. No Action needed at this time.

NEW BUSINESS - MOBILITY ENHANCEMENT GRANT UPDATE, Jim Liesenfelt

Two local agencies applied, SCCIL and Aging Matters. They did not get approved for funding. They were looking for more collaboration.

Staff is looking at our department and getting with the two other agencies to discuss revised grants.

Sara Ann Conkling – Brevard Health Alliance to they have to contact you or can they approach them directly. *Jim Liesenfelt – we as the CTC must submit the application on their behalf.* Sara Ann Conkling - will make a connection.

MEMBER REPORTS

David Ryan – No report

Dennis Vannorsdall – No report

Randy Hunt – No Report

Sara Ann Conkling – Please join me at the Board meetings. We speak as public comments. July 14, 2016

Millie – No Report

Rocky Randels – No Report

Jim Liesenfelt – Coast to Coast connector along Indian River drive, there is an issue with new striping. Kevin Cook got on and is taking action to correct it.

Matthew Soss – no Report.

ADJOURNMENT

Minutes approved 10/24/2016.