

MINUTES
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED SERVICES

SPACE COAST ROOM
BUILDING C, 2ND FLOOR
2725 JUDGE FRAN JAMIESON WAY
VIERA, FLORIDA 32940

NOVEMBER 16, 2015
10:17 A.M. CALL TO ORDER

INTRODUCTION OF MEMBERS

Member	Representing	5/18/15		8/17/15		11/16/2015	
		Present	Absent	Present	Absent	Present	Absent
Mayor Rocky Randels, Chair	Elected Official	X		X		X	
Vacant	FL Dept of Children & Families	-	-	-	-	-	-
Diane Poitras	FL Dept of Transportation	X		X		X	
William Crane	Public Education Community	X		X			X
Almetia Britton	FL Dept of Education		X	X		X	
Dennis Vannorsdall	FL Dept of Veteran's Affairs	X		X		X	
Vacant	FL Assoc of Comm Action Agencies	-	-	-	-	-	-
Kyle Andrews	Persons over 60 Representative	X		X		x	
David Ryan	Disabled Representative	X			X		X
Linda Howard Vice-Chair	Citizen Advocate	X		X		X	
Vacant	State Services - Children at Risk	X		-	-	-	-
Randy Hunt	FL Dept of Elder Affairs	X		X			X
Benjamin Akinola	FL Agency for Health Care Admin		X		X		X
Sara Ann Conkling	Citizen Advocate / User	X		X		X	
Vacant	Private Trans. Industry	-	-	-	-	-	-
Alternates		Present	Absent	Present	Absent	Present	Absent
Samuel Weekley	FL Dept of Transportation		X		X		X
James Tapp, Jr.	Persons over 60 Representative	X			X		X
Jack Giordano	FL Dept of	X			X	X	

	Education						
Tammy Harris	Citizen Advocate	X			X	X	
Sarah Lightell	FL Dept of Elders Affairs		X		X		X
Charlotte Keller	Agency for Health Care Admin.	X		X		X	
Felicia Wilson	Citizen Advocate / User	X		X		X	
Jeremy Brogdon	Disable Representative	X			X		X

Others Present:

Diana Yuan, Assistant County Attorney
 Leigh Holt, Space Coast TPO – DOPA
 Jim Liesenfelt, Space Coast Area Transit / Community Transportation
 Cathy Lively, Space Coast Area Transit
 Larry Fowler, Space Coast Center for Independent Living
 Bill Bellflower, Space Coast Center for Independent Living, Transportation Coordinator
 Carmen Baez, Space Coast Area Transit
 Lori Hamilton, Volunteers in Motion/Space Coast Area Transit
 Pat Ryan, Space Coast Area Transit
 Joe Lammon, Space Coast Area Transit
 Scott Nelson, Space Coast Area Transit

APPROVAL OF MEETING MINUTES, AUGUST 17, 2015

Motion to approve the minutes from August 17, 2015, by Linda Howard. Seconded by Felicia Wilson. Motion passed unanimously.

PUBLIC COMMENT

No public comment.

REPORTS - COMMUNITY TRANSPORTATION COORDINATOR’S REPORT, Jim Liesenfelt

- It is Legislative Season – Federal Highway Bill, which is the funding we use for our capital purposes and operating funding for Titusville, Melbourne and Palm Bay. It has been 10 years since they passed the last funding bill. The House and Senate have separate bills. 300 amendments that are being offered and a couple have already passed.
- Mayor Randels discussed the lack of local match for FDOT service development grants to add additional routes.
- Florida Legislative Session will begin in January.
- Senate 328 – Texting and driving as a primary offense.
- House Bill 155 – Require Lynx to be privatized.

- Promise in Brevard – Adult Living Center on Norfolk Parkway. They had they ground breaking on Monday. Route 25 will serve.
- Field of Dreams - Had their community build last week. Ribbon cutting on January 5th. Route 25 will serve.
- FPTA/CTC had a combined conference this year along with an Expo. CTD Annual Awards Banquet, the Volunteer of the Year was from Volunteers in Motion program – Joseph Leacock.
- Discussion was held on the bus shelters located at the North Terminal location.
- 20/20 Media's contract was not renewed by the County. Board has requested staff to go out to get an RFP for placement of bus shelters within the unincorporated area of the County.
- Tomorrow is the Grant Application and FDOT Compliance workshop at FDOT District Office in Orlando.
- The Rockledge Center transfer point to be located west of the Rockledge City Hall.
- Status of the Cape Canaveral Hospital Bus Stop Shelter on the South Side of the Road. The shelter will not be installed until the continuous light in the east bound lane is removed, traffic goes about 50 miles per hour through the continuous light.

Sara Ann Conkling – Discussed a commendation for the Volunteers in Motion Program volunteers for recognition from the LCB. ***Motion for staff to draft letter to each volunteer to express appreciation for their volunteerism to the citizens of Brevard, signed by Linda Howard. Motion by Sara Ann Conkling. Seconded by Mayor Randels. Motion passed unanimously.***

Volunteers in Motion has an annual appreciation banquet, this year's event is scheduled for the January 13, 2015.

REPORTS - TD PLANNING GRANT REPORT, Jim Liesenfelt

Report that is submitted the Florida Commission for the Transportation Disadvantaged under the Planning Grant.

REPORTS - SCAT TD PERFORMANCE REPORT CARD, Jim Liesenfelt

There is no telephone call data on this report. AT&T did something to the system so no data is available. The County is going out to bid for a new telephone system.

REPORTS - VOLUNTEERS IN MOTION REPORT, Lori Hamilton

Thank you for recognizing the volunteers.

OLD BUSINESS - TRANSPORTATION DISADVANTAGED SERVICE PLAN UPDATE, Jim Liesenfelt

Discussion was held regarding changes made to the draft to create the final plan presented.

Sara Ann Conkling – Concerns about the letter used to notify customers of no shows; ask staff to think about re-doing the letter to be more specific. Also, there seems to be more interest in the

Board, notice many agency vacancies, how about expanding non-agency membership? *Jim Liesenfelt – We are undergoing a Federal Transit Administrative Agency Review and will be updating the no-show letter to be more specific. The categories for the membership for the board are set by the Florida Administrative Code.*

Discussion was held about issuing of Reduced Fare Cards.

Motion by Mayor Randels to approve the Transportation Disadvantaged Service Plan Update as submitted. Seconded by Dennis Vannorsdall.

Role Call Vote

Mayor Rocky Randels - Yes

Diane Poitras - Yes

Alemtia Britton - Yes

Dennis Vannorsdall - Yes

Kyle Andrews - Yes

Linda Howard - Yes

Sara Ann Conkling - Yes

Charlotte Keller – Yes

NEW BUSINESS - ANNUAL APPROVAL OF BY-LAWS, Jim Liesenfelt

No changes have been made to the By-Laws from the last approved set.

Motion by Mayor Randels to approve the By-Laws, seconded by Felicia Wilson. Motion approved unanimously.

NEW BUSINESS - ANNUAL APPROVAL OF GRIEVANCE PROCEDURES, Jim Liesenfelt

No changes have been made to the Grievance Procedures from the last approved set.

Motion by Sara Ann Conkling to approve the Grievance Procedures, seconded by Felicia Wilson. Motion approved unanimously.

MEMBER REPORTS

Sara Ann Conkling, add two dates to your calendar.

- December 10th at 1:00 pm
- January 14th at 1:00 pm

The Brevard County Board of Commissioners will be holding two workshops on the 6th cent gas tax; we could get the 1st cent. Bring your consumers out. Please try to get out to the workshops. This would double the County's contribution to the Transit budget, which can be utilized for local match.

Discussion was held about possible funding leverage, service development grants and service expansion.

Jim Liesenfelt presented Mayor Rocky Randels with a plaque thanking him for being the Chairman to the Local Coordinating Board from 2009 to 2015.

ADJOURNMENT

Meeting adjourned at 11:28 am.

Minutes approved April 25, 2016