



AGENDA
AUGUST 17, 2015
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED SERVICES



SPACE COAST ROOM
BUILDING C, 2ND FLOOR
2725 JUDGE FRAN JAMIESON WAY
VIERA, FLORIDA 32940
10:15 A.M. CALL TO ORDER

Meeting called to order at 10:15am.

I. INTRODUCTION OF MEMBERS

Member	Representing	2/23/15		5/18/15		8/17/15	
		Present	Absent	Present	Absent	Present	Absent
Mayor Rocky Randels, Chair	Elected Official	X		X		X	
Vacant	FL Dept of Children & Families	-	-	-	-	-	-
Diane Poitras	FL Dept of Transportation	X		X		X	
William Crane	Public Education Community		X	X		X	
Almetia Britton	FL Dept of Education	X			X	X	
Dennis Vannorsdall	FL Dept of Veteran's Affairs		X	X		X	
Vacant	FL Assoc of Comm Action Agencies	-	-	-	-	-	-
Kyle Andrews	Persons over 60 Representative	X		X		X	
David Ryan	Disabled Representative	X		X			X
Linda Howard Vice-Chair	Citizen Advocate	X		X		X	
Vacant	State Services - Children at Risk	X		X		-	-
Randy Hunt	FL Dept of Elder Affairs		X	X		X	
Benjamin Akinola	FL Agency for Health Care Admin		X		X		X
Sara Ann Conkling	Citizen Advocate / User	X		X		X	
Vacant	Private Trans. Industry	-	-	-	-	-	-
Alternates		Present	Absent	Present	Absent	Present	Absent
Samuel Weekley	FL Dept of Transportation		X		X		X
James Tapp, Jr.	Persons over 60		X	X			X

	Representative						
Jack Giordano	FL Dept of Education	X		X			X
Tammy Harris	Citizen Advocate	X		X			X
Sarah Lightell	FL Dept of Elders Affairs	X			X		X
Charlotte Keller	Agency for Health Care Admin.	X		X		X	
Felicia Wilson	Citizen Advocate / User	X		X		X	
Jeremy Brogdon	Disable Representative	-	-	X			X

James Liesenfelt, CTC/Space Coast Area Transit/DOPA
Matthew Soss, County Attorney's Office
Leigh Holt, Space Coast TPO
Bill Hearndon, Commission for the Transportation Disadvantaged
Carmen Baez, Space Coast Area Transit
Scott Nelson, Space Coast Area Transit
Joe Lammon, Space Coast Area Transit
Pat Ryan, Space Coast Area Transit
Lori Hamilton, Space Coast Area Transit/Volunteers In Motion
Colby Stallings, Space Coast Area Transit
Namich Rodriguez, Space Coast Area Transit
Cathy Lively, Space Coast Area Transit

Public Comment

No public comment.

APPROVAL OF MEETING MINUTES, MAY 18, 2015

Sara Ann Conkling – Page 14. Change sale tax to read gas tax.
Felicia Wilson – was in attendance at the May 18th meeting.

Motion to approve the minutes as corrected by Linda Howard. Motion seconded by Dennis Vannorsdall. Motion approved unanimously.

James Tapp - Clarification that the Phase II will be part of West Melbourne not the field of dreams.

REPORT - COMMUNITY TRANSPORTATION COORDINATOR'S REPORT, Jim Liesenfelt

Highlighted items

- Staff members have been attending the FDOT and FPTA Professional Development Workshop, National Transit Training and Center for Urban Transportation Research Training.
- Board of County Commissioners has balanced the budget. Notice will be going out and the Board will vote on approving next month. Route 7 has been funded in next year's budget.
- In the next month, we will be performing our annual route re-working.
- We have been implementing our fare box system.
- Congress has extended their authorization bill and has released the funding for the next year.
- Section 5310, the Enhanced Mobility Seniors and Individuals with Disabilities, Federally funded grant that is distributed through the FDOT. They will be hosting grant workshops in October/November. Samuel Weekley's contact information is listed to contact to get information on the workshop.
- Carmen Baez updated the Board on the recent speaking events and travel training.
- CTC Evaluation will be coming up and will need to be presented to a subcommittee. Linda Howard and Sara Ann Conkling have volunteered to be on the subcommittee.

Discussion ensued regarding the dividing lines of the North and South Area and FDOT Service Development Grants.

Mayor Randels read out loud the memo to the Board of County Commissioners regarding funding public transportation for the Transportation Disadvantaged, as requested at the last LCB meeting.

REPORTS - TD PLANNING GRANT REPORT

No comments.

REPORTS - SCAT TD PERFORMANCE REPORT CARD

- Discussion was held on the amount of telephone call received.
- The Customer Service department has been working hard to increase the amount of TD trips, so we can bill out the TD grant. They have met their goal for the past four months.

REPORTS - VOLUNTEERS IN MOTION REPORT

Lori Hamilton updated the Board on the coordination with City of Satellite Beach Fire Department on a new community outreach program.

OLD BUSINESS - TRANSPORTATION DISADVANTAGED SERVICE PLAN UPDATE

Just an update on where we are with the Transportation Disadvantaged Service Plan Update. Please review pages 33-37, 42-48 and 53-55 and provide staff with any comments.

Discussion ensued regarding transportation deserts in the County, 9th cent gas tax, and no-show policy. Jim Liesenfelt discussed with the board changing the language to Goal 1 and 3, attending TD Day, Call Hold Time Goal and funding for Board Holidays.

OLD BUSINESS – MEMBER APPLICATION PROCESS

We have received 7 applications for the 3 open seats. We were prepared to set up the subcommittee vote and hit two issues. Staff found out that Maryjane Wysocki, who is the LCB's subcommittee appointee, is no longer working for the Agency for Persons with Disabilities. Also, the TPO, who must confirm the appointments, does not meet in August.

We are requesting that the LCB appoint another member to the Member Selection subcommittee. Almetia Britton has volunteered to be on the Member Selection Committee. Unanimously accepted.

NEW BUSINESS – ANNUAL OPERATING REPORT, Colby Stallings

Presentation highlights

- What is the Annual Operating Report? Report the TD related services in Brevard County and is required under Statue 427
- AOR Items to be considered
 - Based on the State's Fiscal Year, not the County
 - Does not include all transportation provide by SCAT
 - Some data is estimated from samples
 - AOR is submitted to the TD Commission and they may request clarification and changes
- Transportation Operators consists of Space Coast Area Transit, vRide, Inc., School Board of Brevard
- Passenger Trip Information
 - Paratransit/Contracts/VIM = 603,454
 - vRide, Inc. = 15,832
 - School Board = 12,595
 - Fixed Route Passes = 428,640
 - Total = 1,060,521
- Trips by Funding Source
 - Agency for Person with Disabilities is 34,957 (same)
 - TD Commission is 65,014 (same)
 - Vocational Rehab is 62,000 (down)
 - Department of Elder Affairs is 27,974 (same)
 - FDOT is 329,676 (same)
 - Local Government is 342,421 (same)
 - Local Non-Government is 192,837
- Reason for the Trip
 - Medical is 110,516 (up)
 - Employment is 342,162 (up)
 - Education/Training/Daycare is 267,880 (down 2%)
 - Nutritional is 23,367

- Life-Sustaining/Other is 316,510
- Trip Information
 - Unduplicated Head Count is 17,048
 - Unmet Trip Requests (TD only) is 35
 - Passenger No-Shows are 10,318 (down)
 - Complaints are 8 (down)
 - Commendations are 128 (down)
- Vehicle Information
 - Vehicle Miles is 2,755,511
 - Revenue Miles is 2,471,139
 - Road calls is 41
 - Chargeable Accidents is 12 (down)
 - Non-Chargeable Accidents is 17 (down)
 - Total vehicles is 196
 - Wheel-Chair Accessible is 100
- Employee Information
 - Full Time Drivers is 65 (increase)
 - Part Time Drivers is 9 (increase)
 - Volunteer Drivers is 105 (increase)
 - Dispatch related is 10
 - Administrative is 6
 - Management is 7
- Revenue/Expenses
 - Revenue is \$5,424,787
 - Expenses is \$5,469,261
- 2013/2014 compared to 2014/2015
 - Trips 1,076,425 to 1,060,521 (vanpools are down)
 - Revenue Miles 2,6189,791 to 2,471,139
 - Accidents (chargeable) 14 to 12 (down)
 - Expenses \$4,862,409 to \$5,469,261 (varies)
 - Revenues \$5,972,971 to \$5,424,787 (varies)

Motion by to approve the Annual Operating Report by Sara Ann Conkling. Seconded by Felicia Wilson. Motion approved unanimously.

MEMBER REPORTS

Sara Ann Conkling – Discussed meeting with John Denninghoff, Public Works Director, and Commissioner Barfield regarding the 9th cent gas tax.

Leigh Holt – Discussed the Transportation Planning Organization’s Long Range Plan, which is updated every 5 years and they are opening up for public comment until October 8th.

ADJOURNMENT

Meeting adjourned.

Minutes Approved November 16, 2015