



**AGENDA
MAY 18, 2015
LOCAL COORDINATING BOARD FOR
TRANSPORTATION DISADVANTAGED SERVICES**



**SPACE COAST ROOM
BUILDING C, 2ND FLOOR
2725 JUDGE FRAN JAMIESON WAY
VIERA, FLORIDA 32940
10:15 A.M. CALL TO ORDER**

Meeting called to order at 10:15am.

I. INTRODUCTION OF MEMBERS

Member	Representing	2/23/15		5/18/15		8/17/15	
		Present	Absent	Present	Absent	Present	Absent
Mayor Rocky Randels, Chair	Elected Official	X		X		X	
Maryjane Wysocki	FL Dept of Children & Families		X		X		X
Diane Poitras	FL Dept of Transportation	X		X		X	
William Crane	Public Education Community						X
Almetia Britton	FL Dept of Education	X			X	X	X
Dennis Vannorsdall	FL Dept of Veteran's Affairs		X	X		X	
Vacant	FL Assoc of Comm Action Agencies	-	-	-	-	-	-
Kyle Andrews	Persons over 60 Representative	X		X		X	
David Ryan	Disabled Representative	X		X			X
Linda Howard Vice-Chair	Citizen Advocate	X		X		X	
Vacant	State Services - Children at Risk	X		X		X	
Randy Hunt	FL Dept of Elder Affairs		X	X		X	
Benjamin Akinola	FL Agency for Health Care Admin		X		X		X
Sara Ann Conkling	Citizen Advocate / User	X		X		X	
Vacant	Private Trans. Industry	-	-	-	-	-	-

Alternates		Present	Absent	Present	Absent	Present	Absent
Samuel Weekley	FL Dept of Transportation		X		X		X
James Tapp, Jr.	Persons over 60 Representative		X	X		X	
Jack Giordano	FL Dept of Education	X					
Tammy Harris	Citizen Advocate	X		X		X	
Sarah Lightell	FL Dept of Elders Affairs	X			X		X
Charlotte Keller	Agency for Health Care Admin.	X					
Felicia Wilson	Citizen Advocate / User	X					
Jeremy Brogdon	Disable Representative	-	-	X		X	

James Liesenfelt, CTC/Space Coast Area Transit/DOPA
Matthew Soss, County Attorney's Office
Diana McCarthy, Space Coast TPO
Carmen Baez, Space Coast Area Transit
Scott Nelson, Space Coast Area Transit
Joe Lammon, Space Coast Area Transit
Pat Ryan, Space Coast Area Transit
Lori Hamilton, Space Coast Area Transit/Volunteers In Motion
Cathy Lively, Space Coast Area Transit
Venetta Valdengo, Assistant County Manager
Fred McMillian, Resident
LaChant Barnett, Tindale-Oliver
Tricia Witton, Tindale-Oliver

Public Comment

Mr. Fred McMillian - Concerned citizen in Brevard County for the Transportation Service.

Disappointed with the amount of public service in Brevard and issues with paratransit system. Boundaries, lack of communications, over whelmed with calls. Service needs to be improved. If this Board, has any input on the budget for the system to help out Jim Liesenfelt and Carmen Baez with the Telephone system. There needs to be improvement with the telephone system and more people to handle the system.

Mr. McMillian wanted to talk about issues with the Transit System on Route 1, which he uses constantly. The service needs to be expanded on the weekends and holidays. He sees people walking trying to get to their jobs. Bus service is every two hours on Saturdays and none on Sunday.

The lack of service in Titusville, currently it is a loop service with no interconnecting service through the city. People have to walk a long distance to get to the route. It would help to the community.

Transportation needs or not being met. Being compared to the system around us, if we are going to develop we need to do now and soon. I see things that this county is needing.

We have no service to Orlando; people have to use taxi cab and are being over charged. There is no other access. We cannot get to Daytona or Miami.

Drivers have to put up with Bicycle, Strollers and etc.

Sara Ann Conkling – A ½ cent sales tax would give us the bus service. I would be more than happy to work with you.

APPROVAL OF MEETING MINUTES, FEBRUARY 23, 2015

Motion to approve the minutes by Randy Hunt. Motion seconded by Isabelle Zoerner. Motion approved unanimously.

James Tapp - Clarification that the Phase II will be part of West Melbourne not the field of dreams.

REPORT - COMMUNITY TRANSPORTATION COORDINATOR'S REPORT, Jim Liesenfelt

Highlighted items

- Area Representative for the TD Commission is now Bill Herndon.
- There will be more oversight with the TD Commission.
- Staff went up to Atlanta last week, called up to review some of the items in the last bill that was adopted June 2012; however the bill expires in two weeks. Not a whole lot coming for paratransit mostly grant management.
- A draft budget has been turned in and staff is meeting with the County Manager on June 4th. It has a loss of one bus. We do not have solid cash forward.
- One Commissioner has asked how much it would cost to provide full service on weekend. Estimate cost is over \$1 million. There was a formal request to operate the bus service over 4 of the County declared holidays.
- Staff will have more to report at the August meeting with what is going on with the Budget.
- We had to turn back the two year grant funding due to the inability to find local match to provide service to Orlando. Once we can identify local funding we will ask for service again.

Isabelle Zoerner will retire at the end of June and stepping down from the Board. Staff presented Ms. Zoerner with a plaque "Brevard County Transportation Disadvantaged Local Coordinating Board Wishes to Present Isabelle Zoerner this Award of Appreciation for her Dedication to the Citizens of Brevard 1994-2015." In 1994, Coastal Health System did our TD and Medicaid. Coastal was willing to give the service back to us and she helped created the zones, and passenger service.

Isabelle Zoerner - It has been amazing, when I first came here I did not even know this existed. Jim Liesenfelt has done a wonderful job and I applaud the members for volunteering. She is proud to be a part of the decision making.

Sara Ann Conkling – Would like to validate the comments from the Public Comment.

Discussion ensued regarding the items that Mr. McMillian brought before the Board.

Motion by Sara Ann Conkling to draft a letter that outlines the funding concerns of the Board. Seconded by Mayor Randels.

Discussion continued.

Letter to emphasize that the Local Coordinating Board are aware of severe service challenges and difficulties in our system and implore the County Commission to not cut our Transit Services but provide additional services.

Amend Motion to add that the Chairman is authorized to sign the letter.

Motion approved unanimously.

REPORTS - TD PLANNING GRANT REPORT

No comments.

REPORTS - SCAT TD PERFORMANCE REPORT CARD

No comments.

REPORTS - VOLUNTEERS IN MOTION REPORT

No comments.

OLD BUSINESS - LEGISLATIVE UPDATE

- The state legislature anything that was tied to money did not pass.
- The one bill that did pass that might affect our service is who Florida will now match the Federal.
- The legislature also further defined service animals to be dogs or small horses.
- Proposed increases to the Transportation Disadvantaged fund. However, we will not see any increase in the next year, but it will go up in the next few years.
- There is a possibility of a government shutdown, if they do not pass the budget. This would affect the transportation construction projects. It would not affect us immediately but if it went on for a long time then it would.

OLD BUSINESS - MEMBER APPLICATION PROCESS

Three seats are open, Citizen Advocate, Citizen Advocate Alternate, and Citizen Advocate User. Staff will be publicizing and accepting applications. A copy of the membership application was included in your package.

At the end of the application process if there are more than one applicant per member seat, the membership committee (Mary Jane Wysocki, Jim Liesenfelt and someone from the TPO) will meet and make recommendations. The recommendations are sent to the TPO for certification.

NEW BUSINESS - TRANSPORTATION DISADVANTAGED SERVICE PLAN UPDATE

LaChant Barnett and Tricia Witton from Tindale-Oliver gave a presentation on the status of the Transportation Disadvantaged Service Plan.

- The plan is due next year and we wanted to get it done earlier.
- Public workshop was held on April 17, 2015. Two citizens from the public attended.
- A copy of the public workshop presentation was included in the agenda package.
- Do make recommendation on funding and make goals.
- Tindale will draft the plan for approval prior to submitting to the TD Commission.
- We continue to take the barriers for access for the public into the plan as the funding come available, also recommend opportunities for funding.
- The update is going on and if you do have any comments.
- Tindale will be bringing back a draft at the August meeting.

NEW BUSINESS - TRANSPORTATION DISADVANTAGED RATE MODEL APPROVAL, Jim Liesenfelt

2015-2016 TD Rate Calculation Worksheets are in the agenda package, pages 75 to 86. The TD Commission provides us funding annual for transportation services for the transportation disadvantaged. Paratransit trip averages are actually around \$33.00 to \$35.00 per trip. We submit the rate sheets to the TD and if they do not approve it we will bring it back to the August meeting.

Motion by Linda Howard to approve the Transportation Disadvantaged Bill for 2016 at a rate of \$1.74 per ambulatory passenger mile and \$2.97 per wheelchair passenger mile. Seconded by Felicia Wilson. Motion approved unanimously.

NEW BUSINESS - ADA – REASONABLE MODIFICATION OF POLICIES AND PRACTICES, Jim Liesenfelt

There has been a notice issued for the final rule modification for the American with Disabilities Act (ADA). A summary of the changes that have an effect on our service is outlined on page 87 of your agenda package.

We operate four paratransit services: TD, contract route, Volunteers in Motion and ADA complementary service. Complementary means service that is equal to our fixed route service.

Most of these modifications affect ADA transportation and there will be some bleed into our other paratransit services because it will be easier to make the change across the board.

- 1) ADA Service is now defined as “origin to destination”. Currently we provide curb-to-curb service.
- 2) Notices on our website will be posted that Carmen Baez is the ADA Complaint contact person.

- 3) More than one location can be used for pick-up and drop location (multiple locations). The customer has to request it. And there is a caveat that it has to be a safe location for the bus and the customer.
- 4) Boarding separately from the wheelchair. If you are able to board ambulatory, and you request it, we must allow you to board separately from your chair.
- 5) Opening building doors.
- 6) Navigating an incline or around obstacles.
- 7) Five minute warning or notification call of arrival. Our software currently does not have that feature but some there are some that are more advanced. We are working on a request for proposal out next year and the new software will do an automatic call. This is for ADA only and has to be requested.

This is not the end of the changes there are still some more comments.

Sara Ann Conkling – Cost of labor, what if we accelerated the RFP process, would there be a cost savings? Jim Liesenfelt - Yes, but the software is not a simple process, it will be a several year project. IT is vast and big deal, we have been meeting with vendors and have two more to meet with. We will need to also come out with a cost analysis. It will cost about \$600,000 for the software, but that does not include the annual maintenance fees.

Mayor Randels – The final rule is effective July 13th.

MEMBER REPORTS

Dennis Vannorsdall – Veterans Services are all in favor to get Transportation Service to the new Lake Nona VA hospital.

VII. ADJOURNMENT

Meeting adjourned at 11:38 am.

For recording purposes, please remember to speak directly into the microphone.

Public comments will be heard on items that do not appear on the agenda of this meeting. Please note that State Law and Administrative Rules prevent the Coordinating Board from taking any formal action on such items as discussed at this time. The Local Coordinating Board (LCB) may schedule such items as act upon them in the future. The Chairperson is authorized to limit discussion, as necessary, with each commentary limited to three (3) minutes.

Notice: If a person desires to appeal any decision made by the LCB with respect to any matter considered at this meeting, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of this proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. Persons seeking to preserve a verbatim transcript of the record must make those arrangements at their own expense.

The needs of hearing or visually impaired persons shall be met if the Transit Services Department is contacted at 635-7815 at least 48 hours prior to the public meeting by any person wishing assistance.